

Florence Douglas Senior Center

"a positive place to recharge, relax & reconnect" for those 50 or forward"

Florence Douglas Senior Center Vallejo Senior Citizen's Council Inc. CDBG proposal for 2015-2016

RECEIVED
City of Vallejo
Department of Community
Development Division

JAN 28 2015

Vallejo Senior Citizen's Council Inc.
A Nonprofit Organization in Service to Senior Citizens Since 1974
333 Amador Street • Vallejo, California 94590
Main Office (707) 643-1044 • Fax (707) 643-3224
www.florencedouglasseniorcenter.org

1) Agency Information

Florence Douglas Senior Center/Vallejo Senior Citizens' Council, Inc.,
333 Amador Street, Vallejo, CA 94590
Contact: Peter L. Wilson, Executive Director, 707-643-1044; FAX: 707-643-3224
peterlepleywilson@comcast.net

a) See attached Organizational Chart

b) Key Personnel

Peter Wilson, Executive Director (April 2014-Present)

Community Partner and Advocate for Vallejo since 2000. Mr. Wilson is known for his excellent fundraising and networking skills. His community involvement includes the Vallejo Naval & Historical Museum, The Vallejo Chamber of Commerce, ARC Solano, Vallejo symphony, Artist Community and the Humane Society of the North Bay, where he served as Director from 2003 to 2014.

2) Overview of Organization/Mission and History

In 1974 the Vallejo Senior Citizens' Council Inc. was established to assume responsibility for operating the Florence Douglas Senior Center. The Vallejo Senior Citizen Council was comprised of one representative from each of the following agencies: Social Security, GVRD, Welfare Dept., Office of Economic Opportunity, Red Cross, Vallejo Adult School and each senior club. The FDSC founded in 1977, is a 14,000 sq. ft. city owned facility located in the central core area of Vallejo. The FDSC provides social, educational, recreational, health, nutritional and consumer advice, counseling, and activities. The FDSC is a 501 (c) 3 non-profit, multi-purpose, all-inclusive, service center that directly provides over 50 regular programs to seniors. It operates with minimal professional staff, and the assistance of a large pool of volunteers. An initial request for funding was met by grants awarded by HUD \$40K, State of CA \$9K and the City of Vallejo \$25 K. The Florence Douglas Senior Center was named for the incumbent mayor who was instrumental in soliciting funds and services for construction.

In 1992, a Community Development Block Grant of \$500,000 created a 2,500 Sq. Ft. expansion of the original building to house a thrift/gift shop, a library/recreational room and new restrooms. To meet the growing needs of seniors in Vallejo and Solano County, the Executive Board of the Vallejo Senior Citizens' Council hired a paid professional director to manage and expand programs and services.

A subsequent grant in 2002 increased parking and made the building handicapped compliant. A CDBG grant in 2006 funded much needed repairs, waterproofing, painting, re-roofing and re-paving.

Currently the center has a paid staff of one full time Executive Director, part-time maintenance employee, one part-time Bookkeeper and one part-time Customer Service/Clerical employee and 100 Volunteers.

Mission Statement

- To foster and promote programs and services for the charitable, educational, social, and recreational needs of persons 50 years of age and over.
- To be the community focal point for senior services and programs, as we have been since 1974.
- To provide recreational, educational and social activities, and a nutrition program
- To provide an extensive information and referral service, coordinating services with other agencies serving Solano, Napa, and Contra Costa Counties.

Core Values

We believe a supportive community environment is one where:

- Seniors are recognized as a valuable asset
- Seniors have the opportunity to contribute and expand their talents and knowledge
- Seniors strengthen our community and benefit personally by their involvement
- Seniors have access to a full spectrum of services, including social, emotional, educational and recreational opportunities appropriate to their unique needs and interests
- Seniors are treated respectfully and with dignity
- Seniors of all economic circumstances are served.

3) Services Proposed and Clients Served

The Board of Directors of the Florence Douglas Senior Center (FDSC) respectfully request a one-year Community Development Block Grant (CDBG) of \$20,000 (2015 – 2016) to support our Diner's Delight program serving over 12,000 nutritious meals every year to the seniors of our community.

The Florence Douglas Senior Center provides Vallejo's largest Meals on Wheels program - the Diner's Delight. We service more clients than the other two Vallejo Meals on Wheels drop-in facilities combined. We are Solano County's largest center for Meals on Wheels Service and the only non-city-funded facility. Currently we have enrolled 120 seniors and serve an average of 45 seniors daily; predominantly female, the majority are age 65 and older and of low to moderate income, living alone in rented or owned accommodations. The minimum age to participate in the program is 60 years.

There is a constant increase in demand for service, and we anticipate as the baby boomer population reaches its senior years that the need for services will escalate considerably.

The Diner's Delight program provides balanced nutritional meals in a warm, welcoming and safe atmosphere. It allows the participants to socialize or avail themselves of the multiple programs and services on offer:

- Information and referral counseling, employment registry, free tax preparations, telephone reassurance
- Health clinics, health insurance counseling, congregate meals
- Spanish classes, basic, advanced, genealogy and computer graphic classes taught by certified instructors and volunteers.

- Exercise classes: line dancing for beginners and advanced, yoga, tai chi, zumba, non-aerobic Jazzercise for seniors
- Transportation discount tickets for Taxi Scrip, Bart, Dial-A-Ride and Vallejo Transit
- A weekly craft day: woodcarving, painting, crocheting, knitting, quilting, stamp art, and fabric painting
- A lending library and puzzle table
- Travel services offering venture and casino trips
- Weekly card games, chess, bingo, scrabble, dominoes, and mahjong
- Bi-monthly and monthly meeting accommodations provided to senior social and fraternal clubs.
- Weekly and monthly special events for fun and fund-raisers
- Annual health fair provides free flu inoculations, medical screenings, and medical information
- Annual Community Christmas Day dinner serving seniors, families and children
- A Gift Shop provides seniors with additional income through the sale of their handcrafted items, and the opportunity to volunteer and socialize.

The centerpiece of our programs is the hosting of the Diner's Delight weekday Meals on Wheels program. The demand for this service is growing mostly due to the increased cost of food and transportation. The costs associated with this program account for the majority of our daily operating expenses.

Every day the FDSC provides:

- Four hours availability of our 100 person dining room, table set-up and break down
- Storage for service items
- Volunteer servers
- A commercial kitchen meeting expensive inspections and codes, grease traps and detergents. A new dishwasher was purchased in 2006 for this program.
- Paper/plastic goods
- Tea/Coffee.
- Utilities
- Cleaning and trash removal
- Site maintenance, handicapped accessible bathrooms

Without the ability to service the Diner's Delight Program the neediest of our senior population will be denied the opportunity to avail themselves of the social, physical, emotional, intellectual, vocational and spiritual dimensions of wellness and active aging that the center offers along with the healthy meals.

4) Board of Directors:

Billie Milne, President (Fourth year Board Member)

Phone: 707-557-0818 Address: 700 Monterey Street, Vallejo, CA 94590

Retired California Prison System Employee, Active participant center activities and volunteer, fundraising for the Leukemia and lymphoma society, public speaking, leadership and organizational skills to support the centers mission.

Member: Vallejo Senior Citizens Council, Inc., Vallejo Moose Lodge

Nancy Spears, Vice President (First Year Board Member)

Phone: (707) 643-3080 Address: 21 Balboa Ave, Vallejo, CA 94591

Retired Home Economics Manager, Past Member of Local PTA, Active participant center activities and thrift store volunteer, leadership and organizational skills to support the centers mission.

Member: Vallejo Senior Citizens Council, Inc.,

Guia Del Rosario Treasurer (Fifth year Board Member)

Phone: 707-643-8704 Address: 465 Gheener Street, Vallejo, CA 94591

Retired General Manager of the Vallejo Transit Company (now Sol-Trans) was their finance administer for ten years prior to her promotion to General Manager, Volunteer of center's Fund Development Committee as Finance Chair. Member: The Vallejo Senior Citizens Council, Inc., American-Filipino Chamber of Commerce, and the Vallejo Soroptimists.

Georgi Jackson Secretary (First year Board Member)

Phone: 863-484-2834 Address: 636 Jennings Ave, Vallejo, CA 94591

Retired: Lee County BOCC, Risk Management- Fort Meyers FA,
Member: Vallejo Senior Citizens' Council, Inc., Volunteer in the Like New Boutique Thrift Store, Supporter & Advocate for Northern California Cocker Spaniel Rescue.

5) Board Resolution

See Attachment A

6 – 11) Note: The Florence Douglas Senior Center received CDBG funds in FY 2014/2015 and therefore is not required to submit the following documentation:

- Non-profit Status Designation Letter from the IRS
- Articles of Incorporation
- By-Laws
- Financial Statements for the last 3 years
- Written Fiscal Policies and Procedures
- Written Personnel Policies and Procedures

12) Organizational Viability

We are committed to continue our Diner's Delight meals program serving older adults in our community. Because of the commitment of the Board and staff we are also confident that we will be able to fund our ancillary services and programs, through the contributed and earned income that sustains the Florence Douglas Senior Center. Our fundraising activities include grant applications to foundations, solicitation of individual and business donations, special fundraising events and earned income revenue from our Like New Boutique Thrift Store, travel program and improved membership program.

13) Timeline/Project Schedule

The Florence Douglas Senior Center is ready to extend services for this program July 1, 2015 – June 30, 2016. The Diner's Delight Meals Program is an ongoing every weekday throughout the year service for seniors.

14) Program and Organizational Budgets

See Attachments B and C

15) Collaboration

The Florence Douglas Senior Center works in partnership and collaboration with many providers: Vallejo Nursing School, Kaiser Medical Center, the Vallejo Adult School, Touro University Medical & Pharmacy staff & students. The Solano County Health & Social Services, Senior Coalition of Solano County, Area Agency on Aging, HICAP Health Insurance Counseling & Advocacy Program, California Telephone access program, Meals on Wheels of Solano County and the Solano County Coalition for Better Health, Sol Trans and The American Red Cross are all involved in one or more aspects of the Health Services Program. Dr. Paul D. Wiener DDM provides monthly complementary podiatric exams.

Disaster Relief - The Florence Douglas Senior Center & the American Red Cross Partnered together after the August 2014 Earthquake to provide Shelter and Relief Center at the Senior Center to Vallejo Citizens for two weeks after the Earthquake. Peter Wilson spearheaded the efforts to reach all current and past members of the FDSC. He continued Meal on Wheels Service during the recovery time for the seniors to ensure they had a place to come for some relief and social presence within the community.

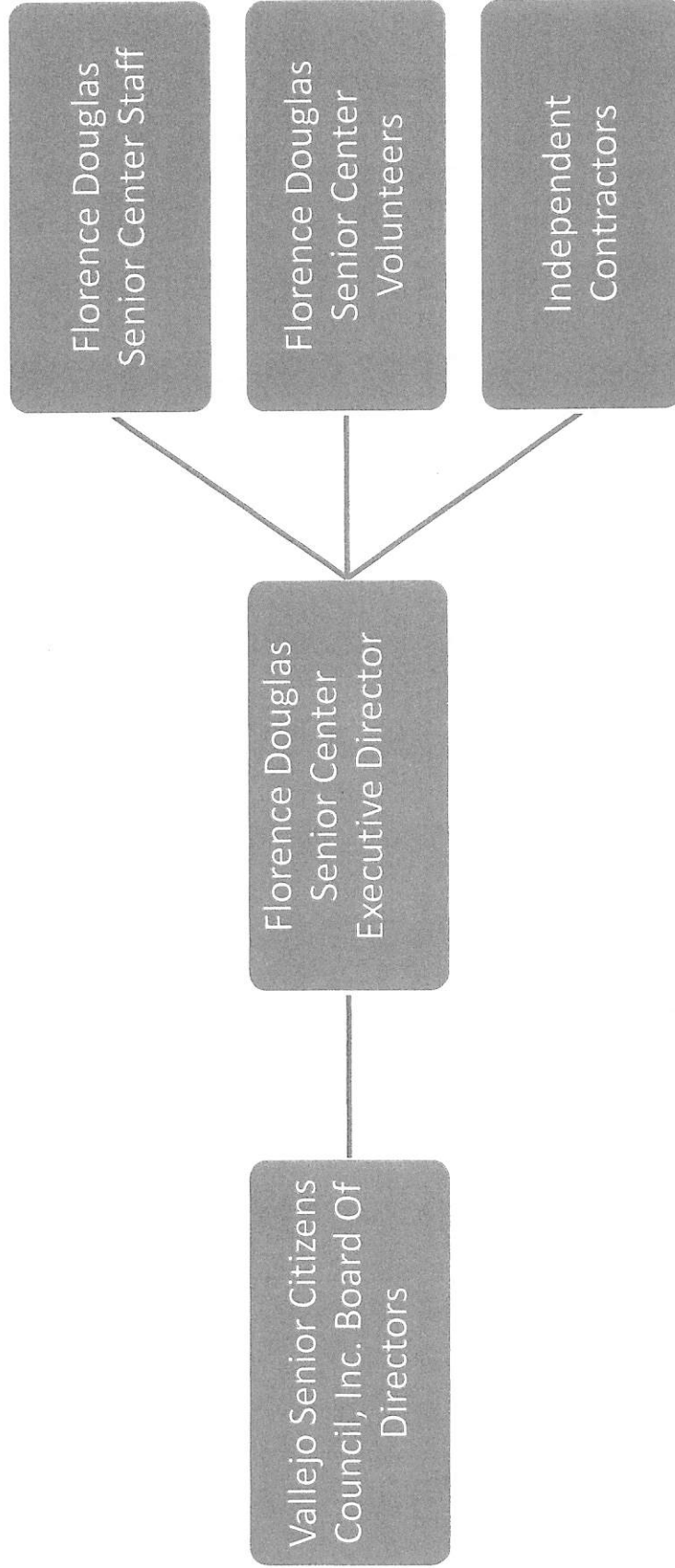
The Florence Douglas Senior Center joined forces with the Homeless Warming Center in Vallejo to provide hand knitted scarves, and hats for all ages especially the Senior Population

16) References/Letters of Reference

17) Insurance Coverage and Workers Compensation

See Attachment D

Organizational Chart
Vallejo Senior Citizens Council, Inc./Florence Douglas Senior Center



Attachment A

Florence Douglas Senior Center/Vallejo Senior Citizen's Council, Inc.

Resolution

A. WHEREAS, the City of Vallejo, Community Development Department, Housing and Community Development Division, issued a request for proposals from non-profit agencies to provide social (public) services in the City of Vallejo; and

B. The Vallejo Senior Citizens Council is a nonprofit corporation or local government that is eligible and wishes to apply for and receive a Community Development Block Grant (CDBG) funding; and

C. If Vallejo Senior Citizens Council, Inc receives a grant from the City of Vallejo, Community Development Department, Housing and Community Development Division, it certifies that all uses of the funds will be in compliance with the CDBG Regulations and Contract.

NOW, THEREFORE, BE IT RESOLVED THAT:

The Board of Directors of The Vallejo Senior Citizens Council, Inc hereby authorizes Peter L. Wilson to execute all required certifications, apply for and accept the Community Development Block Grant (CDBG) Funding in the amount of not more than \$100,000.00, and to sign the Standard Agreement, any subsequent amendments there to, and where applicable, any CDBG documents associated with the City of Vallejo Housing and Community Development Division of not more than \$100,000.00 as well as perform any and all responsibilities in relationship to such contract.

PASSED AND ADOPTED at a regular meeting of The Vallejo Senior Citizens Council, Inc this 8 of January 2015 by the following vote:
Roll Call: Billie Milne, President; Nancy Spears, Vice-President; Guia Del Rosario, Treasurer, and Georgi Jackson, Secretary.

AYES: 4 ABSTENTIONS: 2
NOES: 2 ABSENT: 2

Billie Milne President
Signature and Title of Approving Officer

ATTEST: [Signature] DATE: 1-8-15

Attachment B

Vallejo Senior Citizens' Council, Inc.
 Diner's Delight Budget
 July 1, 2015 - June 30, 2016

		Projected Program Budget		
Income				
CDBG grant 2015-2016	\$ 20,000.00	Pending	Community Development Grants Funding for Social Services	
Syar Foundation	\$ 10,000.00	Pending		
Earned Income (Bingo, social programs)	\$ 18,000.00	allocated		
FDSC Special Event Fundraisers	\$ 10,000.00	allocated		
Total Income	\$ 58,000.00			
Expenses				
Wages & Benefits	\$ 14,560.00	Janitorial, setup/breakdowns (annual direct cost)		
Kitchen&multi purpose room Monday-Friday 4 hrs.daily	\$ 43,440.00	Does not include appliance Replacement		
Total Expenses	\$ 58,000.00			
Board of Directors approved: Date:		26-Jan-15		

Vallejo Senior Citizens' Council, Inc. dba The Florence Douglas Senior Center
333 Amador Street, Vallejo, CA 94590.... 707-643-1044
Budget Fiscal Year: July 1, 2015 to June 30, 2016
Approved by VSCC, Inc January 26, 2015

Account	Income	Account	Expense
402 · Rental Income		502 · Rental Expense	
402a Bdlg rent		502a Bdlg rent	
402b · Club Rent	\$ 12,000.00	502b · Club Rent	
Total 402 · Rental Income	\$ 12,000.00	Total 502 · Rental Expense	
403 · Transport Programs Income		503 · Transport Program Expense	
403a · Taxi Cab Books	\$ 26,000.00	503a · Taxi Cab Books	\$ 26,000.00
403b · BART	\$ 500.00	503b · BART	\$ 500.00
403c · Vallejo Transit	\$ 1,500.00	503c · Vallejo Transit	\$ 1,500.00
Total 403 · Transport Programs Income	\$ 28,000.00	Total 503 · Transport Program Expense	\$ 28,000.00
404 · Social Programs Income		504 · Social Programs Expense	
404c Social Programs and Special Events	\$ 15,000.00	504b Social/Special Programs	\$ 15,000.00
404d · Classes	\$ 12,000.00	504d Classes	\$ 10,000.00
404e membership cards	\$ 16,000.00	504e Participant Discount Cards	
404g Volunteer Events	\$ -	504g Volunteer Events	\$ 2,500.00
404h · Health Fair	\$ 2,500.00	404h Health Fair	\$ 2,500.00
Total 404 · Social Programs Income	\$ 45,500.00	Total 504 Social Programs Expense	\$ 30,000.00
407 · Advertising Income		407 Advertising Expense	\$ 2,000.00
408 · Donations Income			
408a Business Donations	\$ 6,000.00		
408b Foundations Grants/CDBG	\$ 70,000.00		
408c · Memorial Contributions	\$ 5,000.00		
408d Individual Donations	\$ 6,000.00		
408 e Fundraisers	\$ 26,000.00		
408f · White Elephant	\$ 1,500.00		
Total 408 · Donations Income	\$ 114,500.00		
412 · Staff Income		512 · Staff Expense	
412b Payroll Tax Expense		512b&c Staff Expense	\$ 130,000.00
412c Salaries Expense			
Total 412 · Staff Income		Total 512 · Staff Expense	\$ 130,000.00
414 · City of Vallejo Subsidy Income			
416 Travel Income	\$ 55,000.00	516 Travel Expenses	\$ 45,000.00
418 Repairs and Maintenance Income		518 · Repairs & Maintenance Expense	
		518a · Landscaping	\$ 3,500.00
		518b Building Improvements	\$ 4,000.00
		518c · Equipment Maintenance	\$ 3,000.00
		518d. Center Equipment	\$ 7,000.00
		518L Janitorial Supplies	\$ 3,600.00
		Total 518 · R & M Expense	\$ 21,100.00
419 · Insurance Income		519 · Insurance Expense	

Attachment C Page 2

Vallejo Senior Citizens' Council, Inc. dba The Florence Douglas Senior Center
333 Amador Street, Vallejo, CA 94590.... 707-643-1044
Budget Fiscal Year: July 1, 2015 to June 30, 2016
Approved by VSCC, Inc January 26, 2015

					519b Liability, D&O/Bond etc..	\$	6,000.00
					519c · Worker's Compensation	\$	7,000.00
					Total 519 · Insurance Expense		\$13,000.00
421 · Monitor Fees/Permits Income					521 · Monitor Fees/Permits Expense	\$	2,000.00
422 · Dues & Subscriptions Income					522 · Dues & Subscriptions Expense	\$	1,000.00
423 · Utilities Income					523 · Utilities Expense		
					523a Alarm Monitoring	\$	1,000.00
					523b P G & E	\$	18,000.00
					523c Sanitation/Flood	\$	900.00
					523d telephone & cable services	\$	3,000.00
					Total 523 · Utilities Expense	\$	22,900.00
425 · Office Income					525 · Office Expense		
					525a office supplies	\$	6,000.00
					525b postage	\$	500.00
					525c Computer repair	\$	1,000.00
					525d new office equip/less \$1,000	\$	1,000.00
					525e copier lease/mait agreements	\$	5,000.00
					525 Total Office Expense	\$	13,500.00
428 Thrift Shop			\$ 20,000.00		528 Thrift Shop Expense	\$	-
430 Bingo Income			\$ 43,000.00		530 Bingo Expenses	\$	7,000.00
701 · Interest Income			\$ 4,000.00		537 Accounting/legal expenses	\$	6,500.00
Budget Totals:			\$ 322,000.00			\$	322,000.00



American Red Cross
Bay Area Chapter

Solano County Office
1545 North Texas St, Suite 101
Fairfield, CA 94533
707-438-7060 Main
707-438-7070 Fax

January 27, 2015

Peter L. Wilson
Executive Director
Florence Douglas Senior Center
333 Amador Street
Vallejo, CA 94590

Dear Peter:

I am writing this letter in support of the Florence Douglas Senior Center's application for CDBG funding for the costs incurred during their support of the American Red Cross Napa Earthquake response back in August and early September. For nearly two weeks, the center was used as a shelter to support victims of the earthquake in the Vallejo area not only for emergency housing, but also meals, health and emotional support.

Working with the senior center was a wonderful experience and absolutely critical to the Red Cross' ability to respond to the community's needs. Without the cooperation and extreme flexibility of the center for the use of their activity rooms and kitchen, we would have had a much harder time coordinating earthquake relief efforts. Some clients were even able to utilize the thrift store to get clothes to supplement their emergency needs. What was even more amazing was the support of the seniors at the center who pitched in to help with keeping the shelter clean and getting to know not only the disaster clients staying at the center but also the Red Cross volunteers. Overall, it truly became a community effort to help those in need after the disaster and none of it would have been possible if the partnership between the Florence Douglas Center and the Red Cross didn't exist. We are looking forward to a continued partnership with the senior center and whole heartedly support the Florence Douglas Senior Center's request for CDBG funding.

Sincerely,

A handwritten signature in black ink, appearing to read "Debbie Yee".

Debbie Yee
Disaster Program Manager, Solano-Napa-Lake Counties
American Red Cross
Northern CA Coastal Region
707-438-7066 Office
Debbie.Yee@redcross.org



BOARD OF
DIRECTORS

January 27, 2015

Osby Davis
Chair
City of Vallejo

Peter L. Wilson
Executive Director
Florence Douglas Senior Center
333 Amador Street
Vallejo, CA 94590

Elizabeth Patterson
Vice Chair
City of Benicia

RE: LETTER OF SUPPORT FOR CDBG GRANT APPLICATION

Jesus Malgapo
City of Vallejo

Dear Peter,

Tom Campbell
City of Benicia

Solano County Transit is writing this letter in support of the Florence Douglas Senior Center's application for a CDBG grant award. We understand that receipt of this funding would help protect the Center's successful "Diner's Delight Luncheon," which is catered by Meals on Wheels.

Jim Spering
MTC Representative

As the local, public transportation provider for the City of Vallejo, SolTrans provides regular access for seniors and people with disabilities to this valuable program. In doing so, we have seen the positive impacts that this luncheon and socialization program have made in the lives of many members of the Vallejo community. The nutritionally balanced meals and the numerous activities for addressing our senior citizens' diverse population are vital to healthy aging and continued engagement in the community. Furthermore, as this valuable program helps the local senior community stay healthy, active, and engaged, it also serves to minimize isolation, nursing home placements and demand on local and state governments for costly welfare subsidies.

Pete Sanchez
STA, Ex-Officio

Again, SolTrans supports the Florence Douglas Senior Center's application for CDBG funding, and we look forward to providing continued access to and from this valuable event for the members of our local senior community.

Mona Babauta
Executive Director

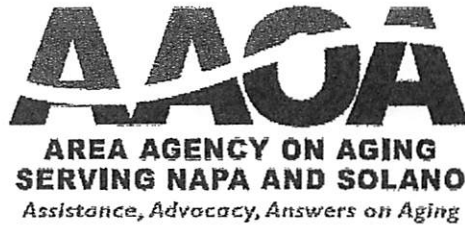
Sincerely,

Suzanne Fredriksen
Board Clerk

A handwritten signature in black ink, appearing to read "Mona Babauta", written over a horizontal line.

MONA A. BABAUTA
Executive Director

cc: Chron file



January 26, 2015

Peter L. Wilson
Executive Director
Florence Douglas Senior Center
333 Amador Street
Vallejo, CA 94590

Dear Peter:

We are writing this letter in support of the Florence Douglas Senior Center's application for CDBG funding for the operating expenses they incur to provide for the Monday through Friday Diner's Delight Lunch and socialization program (catered by Meals on Wheels).

We recognize the core value of the "Diner's Delight Luncheon" program, and what it provides to our community's seniors. The nutritionally balanced meals and the numerous activities that are available to address our senior citizens' diverse population are vital to healthy aging. Without this core program, our senior citizens will fall victims to greater isolation, resulting in an increased nursing home placements, all at a tremendous cost to our local and state economy. Help make a difference, help by giving our elderly the choice to remain engaged in life, approve the Florence Douglas Senior Centers request for CDBG funding.

The Area Agency on Aging is a private non-profit organization, dedicated to the health, safety, independence and dignity of all seniors in Napa and Solano Counties. We are committed to providing services that support seniors in their own homes and communities as long as possible. We provide a range of services, including Multipurpose Senior Services Program (MSSP) and the Family Caregiver Support Program, which are funded with state and federal funds, and grant-funded health promotion programs such as StopFalls Solano County and Eat Smart Live Strong. Florence Douglas Senior Center is a strong collaborative partner in our provider network. We appreciate their support of community-dwelling older adults and caregivers.

Sincerely

A handwritten signature in cursive script that reads 'Leanne Martinsen'.

Leanne Martinsen
Executive Director



SOLANO COUNTY

BOARD OF SUPERVISORS
Office of the First District

ERIN HANNIGAN

Supervisor
(707) 784-6662
EHannigan@solanocounty.com

January 28, 2015

Peter L. Wilson
Executive Director
Florence Douglas Senior Center
333 Amador Street
Vallejo, CA 94590

RE: Support Florence Douglas Senior Center for CDBG funding

Dear Peter:

I am writing this letter in support of the Florence Douglas Senior Center's application for CDBG funding for the operating expenses they incur to provide for the Monday through Friday Diner's Delight Lunch and socialization program (catered by Meals on Wheels).

The County of Solano and I recognize the core value of the "Diner's Delight Luncheon" program, and what it provides to our community's seniors. The nutritionally balanced meals and the numerous activities that are available to address our senior citizens' diverse population are vital to healthy aging. Without this core program, our senior citizens will fall victims to greater isolation, resulting in an increased nursing home placements, all at a tremendous cost to our local and state economy. Approval of this application will help make a difference, help by giving our elderly the choice to remain engaged in life.

I hope that the people who review your application will join me in supporting this much needed project by approving the Florence Douglas Senior Centers request for CDBG funding

Sincerely,

A handwritten signature in cursive script that reads "Erin Hannigan".

Erin Hannigan
Solano County Supervisor, District 1

675 Texas Street, Suite 6500
Fairfield, CA 94533-6342
Fax (707) 784-6663

www.solanocounty.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/20/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Vallejo Insurance Associates P. O. Box 4446 Vallejo, CA 94590 Tom Atwood		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: V-SENIO		FAX (A/C, No):
INSURED Vallejo Senior Citizens Council, Inc. 333 Amador St Vallejo, CA 94590		INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Property Casualty INSURER B: Philadelphia Indemnity Ins Co INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 19070

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			X-660-681X7776-TIL 14	10/13/2014	10/13/2015	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
A	<input checked="" type="checkbox"/> Hired Auto			X-660-681X7776-TIL 14	10/13/2014	10/13/2015	PERSONAL & ADV INJURY	\$ 1,000,000
A	<input checked="" type="checkbox"/> Non-owned			X-660-681X7776-TIL 14	10/13/2014	10/13/2015	GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$
	<input type="checkbox"/> HIRED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		XSM-CUP-9522W799-TIL-14	10/13/2014	10/13/2015	EACH OCCURRENCE	\$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$ 2,000,000
	<input type="checkbox"/> DEDUCTIBLE							\$
	<input checked="" type="checkbox"/> RETENTION \$ 10000							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Liquor Liability			X-660-681X7776-14	10/13/2014	10/13/2015	Aggregate	2,000,000
B	Directors & Office			PHSD932894	04/30/2014	04/30/2015	D&O Liab	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
EVIDENCE OF INSURANCE

CERTIFICATE HOLDER XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Tom Atwood 



CERTIFICATE OF LIABILITY INSURANCE

OP ID: MB

DATE (MM/DD/YYYY)

02/27/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Snapp & Associates Insurance Services, Inc. 438 Camino del Rio So. #112 San Diego, CA 92108 Dallas Hewett		619-908-3100 619-908-3110	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID # VALLE-8	FAX (A/C, No): INSURER(S) AFFORDING COVERAGE NAIC #
INSURED Vallejo Senior Citizens 333 Amador Street Vallejo, CA 94590		INSURER A: State Compensation Ins Fund INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		35076

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A 900717614	03/14/14	03/14/15	X WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Re: Operations of the named insured subject to the terms and conditions of the policy. 10* days notice of cancellation in the event of nonpayment of premium/30 days notice of cancellation.

CERTIFICATE HOLDER GUYRICC Guy Ricca, Community Development Analyst, City of Vallejo 200 Georgia Street Vallejo, CA 94590	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--