



# Participatory Budgeting Vallejo

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## Sidewalk Repair & Tree Preservation

Participatory Budgeting Cycle 2 Project  
Eligibility Rules & Guidelines

In 2014, Vallejo voters recommended and the City Council approved \$162,000 in funding to “repair sidewalks damaged by tree roots while preserving trees adjacent to the sidewalks.” Vallejo owner-occupied homes are eligible for funding in the order by which the date an application was received under the following conditions and criteria:

- Applications must be submitted **online**. Incomplete applications are ineligible for the program.
- The application period is **July 15 through August 31, 2015**, or until **150** applications are received, whichever is sooner.
- Priority is based on the following **4 Tiers** and funding will be allocated according to: 1) tiers, and then 2) application submission date/time, until the entire \$162,000 in funding is exhausted.
  - **Tier 1:** Low- to moderate-income households where the tree can be preserved
  - **Tier 2:** Low- to moderate-income households where the tree must be removed & replaced
  - **Tier 3:** Above moderate-income households where the tree can be preserved
  - **Tier 4:** Above moderate-income households where the tree must be removed & replaced
- Only **owner-occupied homes** within **incorporated areas of Vallejo** are eligible.
- The damage to a sidewalk must be caused by **tree roots**.
- A **city-designated arborist** will inspect the property and make **all final eligibility determinations**.
- Applications in which the **tree has already been removed** or where a tree is **removed without approval** from a city-designated arborist **are ineligible**.
- **Funding** will cover **repair of the sidewalk** and, if determined necessary by a city-designated arborist, **removal, replacement and planting of a new tree**.
- Eligible applicants may qualify for repair to a **maximum of 9 linear feet of sidewalk** and **removal/replacement of any tree(s) determined** by a city-designated arborist as a **hazard**.
- Only work completed by a **City of Vallejo-authorized contractor** is eligible for program funding.
- Payment will be made by the City of Vallejo to authorized contractors upon completion and satisfactory inspection of work. Applicants may not receive reimbursement for work conducted by outside contractors or for work undertaken by homeowners themselves.
- Residents awarded funding must apply with the City of Vallejo for a **no-cost permit for sidewalk repair**, and, if necessary, a **no-cost tree removal permit**.
- **In the event the \$162,000 is exhausted** prior to all eligible applicants receiving repair/removal, qualified homeowners may be eligible to pull a no-cost permit for sidewalk repair and, if necessary, a no-cost tree removal permit. In these situations, the actual cost of sidewalk repair and tree removal and replacement shall be incurred by the homeowner.
- Replacement trees must be selected from the [City of Vallejo Approved Tree List](#).
- Submission of an application does not confer eligibility. Final eligibility determinations will be made by the City of Vallejo. Work conducted without a final eligibility determination will not be reimbursed and may result in exclusion from the program.