



**City of Vallejo**

**User Fee Report – Development Departments**

**May, 2019**



2251 Harvard Street, Suite 134  
Sacramento, CA 95815

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## EXECUTIVE SUMMARY

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### *Introduction*

MGT Consulting Group (MGT) is pleased to present the City of Vallejo (City) with this summary of user fee findings for the City's user fee related departments.

The City has not undertaken a comprehensive analysis of its user fees in over 7 years. Since that time, most fees have increased annually by a CPI factor. The City is interested in knowing the current full cost of its various services and exploring the options of modifying fees to better reflect Council priorities. In 2017, the City contracted with MGT to perform this review using fiscal year 2016/17 budget figures, staffing and operational information. MGT was also tasked with recommending fee adjustments based on industry best-practices.

This report is the culmination of the past twelve months of work between MGT and City management and staff. MGT would like to take this opportunity to acknowledge all who participated on this project for their efforts and coordination. Their responsiveness and continued interest in the outcome of this study contributed greatly to the success of this study.

### *Study Scope and Objectives*

This study included a review of fee-for-service activities within the following areas:

- Building Division
- Engineering Division
- Planning Division
- Fire-Development Related fees

The study was performed under the general direction of the City's Finance department with the participation of representatives from each division. The primary goals of the study were to:

- ❖ Determine what it costs the City to provide various fee-related services.
- ❖ Recommend fee adjustments based on full cost analysis and industry best practices.

- ❖ Develop revenue projections based on recommended increases (or decreases) to fees.
- ❖ Provide user fee models and templates to City staff enabling staff to update the study results in future years and incorporate new fees as they occur.

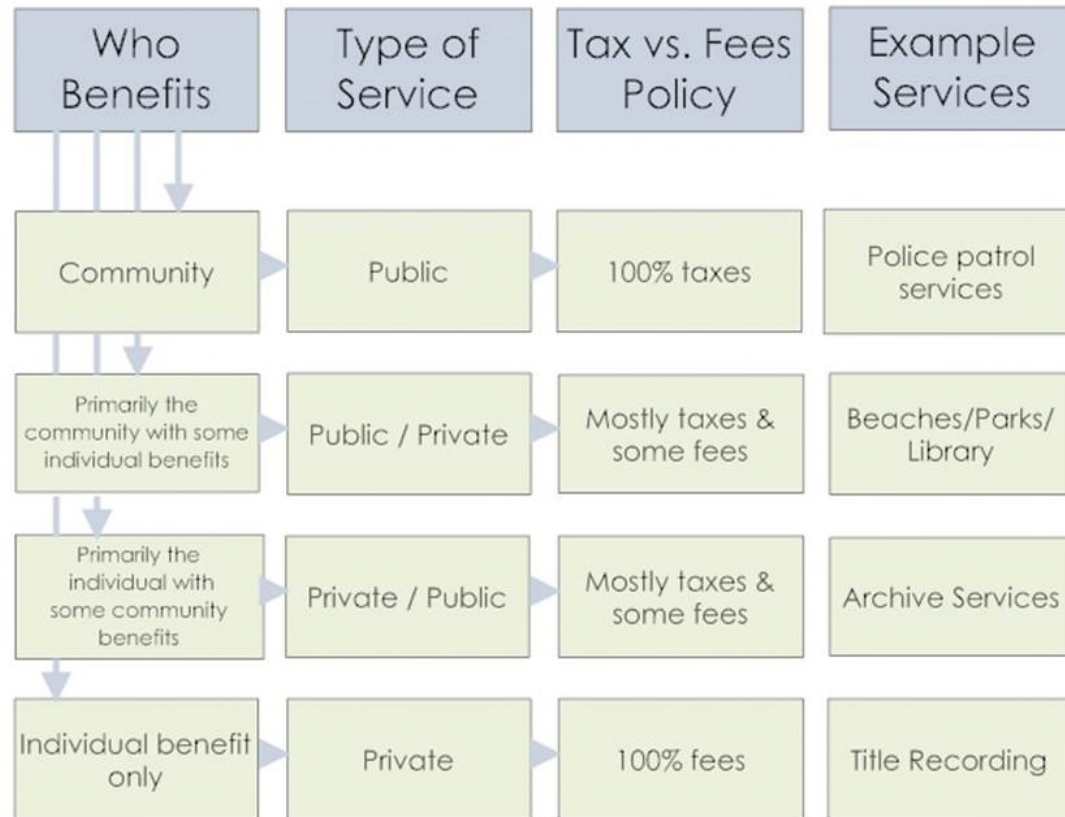
The information summarized in this report addresses each of these issues and provides City management with the tools necessary to make informed decisions about any proposed fee adjustments and the resulting impact on revenues.

The following is a list of legal, economic and policy issues that governmental agencies typically take into consideration when determining cost recovery levels.

- ❖ **State Law** – In California user fees are limited to the “estimated reasonable cost of providing a service” by Government Code section 66014(a) and other supplementary legislation. Proposition 26 was approved by California voters in November of 2010 and clarified which charges are considered user fees and which are considered taxes. The significance of this distinction is that user fees may be raised by Council action up to the limit of actual cost, whereas taxes may not be increased without a majority vote of the public. None of the fee adjustments recommended by MGT are considered taxes per Proposition 26 guidelines.
- ❖ **Economic barriers** - It may be a desired policy to establish fees at a level that permits lower income groups to use services that they might not otherwise be able to afford.
- ❖ **Community benefit** - If a user fee service benefits the community as a whole to some extent, it may be appropriate to subsidize a portion of the fee.
- ❖ **Private benefit** – If a user fee primarily benefits the fee payer, the fee is typically set at, or close to 100% full cost recovery. Development-related fees generally fall into this category; however exceptions are sometimes made for services such as water heater permits, appeal fees or fees charged exclusively to small residential applicants.
- ❖ **Managing demand** - Elasticity of demand is a factor in pricing certain city services; increasing the price may result in a reduction of demand for those services, and vice versa. However, for most fees studied within the report, demand is highly inelastic.
- ❖ **Incentives** – Fees can be set low to encourage participation in a service, such as water heater permitting or photo-voltaic installations.
- ❖ **Disincentives** – Penalties can be instituted to discourage undesirable behavior. Examples include fines for constructing without first obtaining a building permit.

The flow chart below helps illustrate the economic and policy considerations listed above.

### DECISION-MAKING FLOW CHART



### *Methodology*

The standard approach for analyzing the cost of providing fee-related services is commonly referred to as a “bottom up” approach. The bottom up approach was used to analyze all of Vallejo’s development-related user fees. A general description of the “bottom up” approach is as follows:



## **1. Identify all direct staff time spent on the fee related activity or service**

MGT conducted a series of meetings with staff from each division to identify every employee, by classification, who performs work directly in support of fee related services. Direct staff costs are incurred by employees who are “on the front line” and most visible to the customers (e.g. inspectors, plan reviewers, etc.). Once all direct staff were identified, subject matter experts for each section estimated how much time those employees spend, on average, performing each particular fee service.

Developing time estimates for fee related services can be challenging and departments should be commended for the time and effort they put into this. Although MGT provided departments with templates and other tools to assist them in developing average or “typical” time estimates, these calculations were necessarily developed by the subject matter experts within each fee area.

## **2. Calculate direct cost of the staff time for each fee using productive hourly rates**

“Productive hours” means the time staff are in their office or in the field. A full-time City employee typically has 2,080 paid hours per year (40 hours x 52 weeks). However, cost studies reduce this number to account for non-productive hours (sick leave, vacation, holidays, training days, meetings, etc.). MGT calculates the productive hourly rate for each staff classification by dividing annual salary and benefits by annual productive hour figures. The average productive hours for the City’s staff that provide these services is 1,620 per year.

## **3. Determine indirect or “overhead” costs**

Generally there are two types of indirect costs: division-specific and citywide overhead. These indirect costs are allocated across user fee services in order to capture the full cost of providing the service. If a department performs non-fee related services, a commensurate amount of indirect cost is segregated and not allocated to the fee related services.

- ❖ Departmental overhead costs – these costs include managers, supervisors and support staff as well as other operational costs, such as materials and supplies that are incurred for a common purpose and not readily assigned to a particular service or program.
- ❖ Citywide overhead costs – each department and fund within the city receives an allocation of cost from the city’s various central service departments. Central service departments are those whose main function is to support other city departments and funds. Such departments include the City Manager, Finance, City Attorney, Human Resources, etc. The methods for allocating central service costs can vary but must demonstrate a causal relationship between the allocation methodology and the costs allocated to the operating department. The State Controller’s Office guidelines stress the importance of allocating citywide overhead costs in a way that “equitably reflect the value of service” provided to the department receiving the service(s). Examples of methodologies used to allocate central services costs include:

- ▶ Number of full-time equivalent staff per department
- ▶ Number of encumbered purchase orders per department
- ▶ Number of accounts payable transactions per department

#### **4. Compare total costs to the current fee schedule.**

Once all direct and indirect costs are calculated, MGT compared the total cost for each fee-related service to the fee currently charged to the public. In most cases we found the total cost of providing a service exceeded the fee charged. In these instances, the fee can be increased to recover these subsidies, up to the maximum allowed fee. However, there were a number of services for which the total calculated cost was less than the fee charged. In these cases the fee must be lowered to comply with State law.

#### **5. Annual volume figures are incorporated.**

Up to this point we have calculated fee costs and revenues on a per-unit basis. By incorporating annual volume figures into the analysis, we extrapolate the per-unit results into annual cost and annual revenue information. This annualization of results gives management an estimate of the fiscal impact of proposed fee adjustments.

Because annual volume will vary from one year to the next, these figures are estimates only. Actual revenue will depend on future demand level and collection rates. Also, some of the proposed fees include a restructuring of existing fee categories. In these cases management should be conservative with fiscal impact projections.

#### **6. Maximum allowed fee levels.**

MGT identifies the maximum fee that may be charged for each fee service based on full cost information and any State or Federal limitations. City staff may present alternative fee recommendations based on their knowledge of the community and historical practices. Ultimately Council must decide what fee levels are appropriate.

## *Study Findings*

The study's primary objective is to provide the City's decision-makers with the basic data needed to make informed pricing decisions. This report details the full cost of services and presents forecasted potential fee adjustments and their fiscal impact.

The results of the study identified that overall, most fee areas generate less revenue than the actual cost of providing services. It is not unusual to find that costs have outpaced revenues over a period of years. Often this is the result of a) increased service-level demands by the general public for improved technology or response times or b) additional inspections and standards mandated by the State. As a recent example, in January of 2014 the State enacted CALGreen Title 24 regulations. These more stringent energy regulations require additional time on jobsites by inspection staff and additional checks by plan review staff.

The exhibit on the following page displays the summary of costs and revenues for each fee area:



## City of Vallejo - Development Departments User Fee Revenue Analysis

| <i>Department/Division</i> | <b>Current</b>                      |                             |                     | <b>Forecasted</b>              |  |
|----------------------------|-------------------------------------|-----------------------------|---------------------|--------------------------------|--|
|                            | <i>Costs, User Fee Services (A)</i> | <i>Current Revenue (B )</i> | <i>Subsidy (C )</i> | <i>Recommended Revenue (D)</i> | <i>Potential Increased Revenue (E)</i> |
| Building Division          | \$3,046,791                         | \$2,011,976 66%             | \$1,034,815         | \$1,865,365 61%                | (\$146,611)                            |
| Engineering Division       | \$606,426                           | \$456,421 75%               | \$150,005           | \$379,634 63%                  | (\$76,787)                             |
| Fire - Development Svcs    | \$158,617                           | \$94,680 60%                | \$63,937            | \$114,386 72%                  | \$19,706                               |
| Planning Division          | \$177,981                           | \$130,170 73%               | \$47,811            | \$170,683 96%                  | \$40,513                               |
| <b>Total</b>               | <b>\$3,989,815</b>                  | <b>\$2,693,247 68%</b>      | <b>\$1,296,568</b>  | <b>\$2,530,068 63%</b>         | <b>(\$163,179)</b>                     |

**Column A, Costs of Fee Services** – The full cost of providing development-fee related services to the public in FY 2016/17 was \$3,989,815. These figures are derived by multiplying individual costs by annual volume for each fee schedule category.

**Column B, Current Revenue** – Based on current individual fee schedules, the City generates development-fee related revenue of \$2,693,247 and is experiencing a 68% cost recovery level. This recovery rate is in the mid-range of most rates MGT has studied. Within each fee area, cost recovery levels fluctuate significantly. Several of the fees analyzed are currently set above actual cost. These fees must be reduced to comply with State law. The analyses of individual fees are presented in subsequent sections of this report.

**Column C, Subsidy** – Current fee levels recover 68% of full cost, leaving 32% or \$1,296,568 to be funded by other funding sources. This represents a “window of opportunity” for the City to increase fees and revenues, with a corresponding decrease in the subsidization of services.

**Column D, Recommended Revenue** – At the recommended recovery levels annual revenue generated would be \$2,530,068. This would reduce the overall cost recovery level down to 63% of fee-related operating costs. This proposed revenue decrease includes reduced fees for subsidized services.

**Column E, Potential Increased** – Adjusting fees to the recommended recovery level would decrease revenue by approximately \$163,179.

## *Department Summary Charts*

The subsequent pages display the results of our individual fee analysis. For each section the current charge, total cost and recommended fee are listed for each fee-related service.

The summaries are presented in the following order:

- ❖ Building Division
- ❖ Engineering Division
- ❖ Fire Prevention – Development Services
- ❖ Planning Division

*Building*

## User Fee Study Summary Sheet

City of Vallejo  
 Building  
 FY 2018-19

(\* Fees include a 12% surcharge when applicable.)

| Fee # | Service Name  | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes  |
|-------|---|-----------------------------|--|--|
| 1     | <b>California Building Standards Fee</b>  |                             |  |  |
| 2     | <i>Project Valuation:</i>   |                             |  |  |
| 3     | \$1-25,000  | \$1                         | \$1  |  |
| 4     | \$25,001-50,000   | \$2                         | \$2  |  |
| 5     | \$50,001-75,000   | \$3                         | \$3  |  |
| 6     | \$75,001-100,000  | \$4                         | \$4  |  |
| 7     | \$100,000 + (each addtl' \$25,000)  | \$1                         | \$1  |  |
| 8     | <b>Strong Motion Instrumentation Program</b>  |                             |  |  |
| 9     | <i>Project Valuation Construction Type:</i>   |                             |  |  |
| 10    | Residential (minimum charge \$0.50)   | \$13                        | \$13                                       | California Public Resource Code Section 2700 to 2709.1. Code |
| 11    | Commercial (minimum charge \$0.50)  | \$28                        | \$28                                       | Section 2705 lists fee amount calculation.                   |
| 12    | <b>Miscellaneous Administration Fee</b>   |                             |  |  |
| 13    | Solano County Development Impact Fee – Administrative Fee   | \$0                         | 10%  |  |
| 14    | Permit Issuance Fee (permits issued online are exempt from this fee)  | \$0                         | \$30                                       |  |
| 15    | Permit Extension Request Review Fee   | \$78                        | \$79                                       |  |
| 16    | Plan Check Extension Request Review Fee   | \$78                        | \$79                                       |  |
| 17    | Building Permit Refunds for Solar (50% of building permit fee, excluding plan check fee)                                  | \$0                         | 50% of Building Permit fee                 |  |
| 18    | Duplicate Permit Card Fee   | \$39                        | \$19                                       | Subsidy Program  |
| 19    | Plan Re-issuance Fee (official copy creation, does not include copy cost)   | \$0                         | \$79                                       |  |
| 20    | Temporary Certificate of Occupancy (includes inspection)  | \$620                       | \$504                                      | Subsidy Program  |
| 21    | Official Certificate of Occupancy Certificate   | \$39                        | \$39                                       |  |
| 22    | <del>Reinstatement of Expired Permit, older than 12 months (excludes development impact fees and other agency fees)</del> | <del>\$0</del>              | <del>50%</del>                             |  |
| 23    | <b>Inspection Fees</b>  |                             |  |  |
| 24    | Business Compliance Inspection  | \$155                       | \$188                                      |  |
| 25    | Certified Access Specialist Program (CASp) Certificate  | \$0                         | \$11                                       |  |
| 26    | Certified Access Specialist Program (CASp) Consultation and Inspection  | \$0                         | \$1,264                                    |  |
| 26.5  | Inspection/ Plan Review Fee (per hour)  | Hourly                      | Hourly                                     |  |
| 27    | Special Inspection (minimum 1 hr)   | Hourly                      | Hourly                                     |  |
| 28    | Permit Fee for Inspections of Work Completed Without Permit   | 2 x orig pmt                | 2 x orig pmt                               | of BP, P/C, T24, Elect, Mech, Plumb                          |
| 29    | Permit Fee for Inspections of Work Completed Without Permit for Subsidy Program Projects                                  | 2 x orig pmt                | 4 x orig pmt                               | of BP, P/C, T24, Elect, Mech, Plumb                          |
| 30    | <b>Plan Review Fee</b>  |                             |  |  |
| 31    | <del>Plan Check Extension Request Review Fee</del>  | <del>\$78</del>             | <del>\$79</del>                            |  |
| 32    | Deferred Submittal Request Fee  | Hourly                      | Hourly                                     |  |
| 33    | Plan Review Alternative Methods and Materials Review Fee  | Hourly                      | Hourly                                     |  |
| 34    | Plan Review of Soils Report   | \$0                         | Hourly                                     |  |
| 35    | Plan Review Consultation with Design Professionals  | \$0                         | Hourly                                     |  |
| 36    | Revision to Permit/Plans, Additional plan review required by changes, additions or revisions to plans                     | Hourly                      | Hourly                                     |  |
| 37    | Applicant Request for Outside Consultants for Plan Checking and Inspections, or both.                                     | \$0                         | actual cost                                |  |
| 38    | Title 24 Energy Conservation Review (calculated as a % of the original Bldg Pmt)  | 65%                         | 10% of Building Permit fee                 |  |
| 39    | Disable Access Review   | 0%                          | 15% of Building Permit fee                 |  |

# User Fee Study Summary Sheet

City of Vallejo  
 Building  
 FY 2018-19

(\* Fees include a 12% surcharge when applicable.)

| Fee # | Service Name  | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes  |
|-------|---|-----------------------------|--|--|
| 40    | CALGreen Building Standards Review  | 0%                          | 10% of Plan Check fee                      |  |
| 40.5  | Single-Family Subdivision Production Home Plan Review   | \$695                       | \$316                                      |  |
| 41    | Expedited Plan Review (additional 50% cost above regular plan check fees)   | 0%                          | 50%  |  |
| 42    | <b>Permit Fees</b>  |                             |  |  |
| 43    | <b>Demolition Permits:</b>  |                             |  |  |
| 44    | Demolition (per building) additional fees may apply   | \$1,482                     | \$605                                      | * Includes Plan Check                                |
| 45    | <del>Plan Check for Demolition</del>  | <del>\$610</del>            | <del>\$158</del>                           | Remove   |
| 46    | <b>Residential Solar Permits</b>  |                             |  |  |
| 47    | Residential Solar Plan Review   | \$123                       | \$188                                      | Complies w Government Code 66015                     |
| 48    | Residential Solar 15kW or Less  | \$459                       | \$232                                      | Complies w Government Code 66015                     |
| 49    | Residential Solar Permit, per kW above 15 kW  | \$0                         | \$15                                       | Complies w Government Code 66015                     |
| 50    | <del>Residential Ground Mount Solar Permit 15kW or Less - Residential ground mount; panels and equipment only (excludes piers/foundation; piers/foundation shall be based on valuation)</del>                                       | <del>\$1,182</del>          | <del>\$1,036</del>                         | Remove   |
| 51    | <del>Residential Ground Mount Solar Permit more than 15kW - Residential ground mount; panels and equipment only (piers/foundation plan review and permit shall be based on construction valuation cost. Separate from Solar).</del> | <del>\$1,182</del>          | <del>\$1,036</del>                         | Remove   |
| 52    | <b>Commercial Solar Permits</b>   |                             |  |  |
| 53    | Commercial Solar Plan Review  | \$1,491                     | \$346                                      | Complies w Government Code 66015                     |
| 54    | Commercial Solar 50kW or Less   | \$1,939                     | \$624                                      | Complies w Government Code 66015                     |
| 55    | Commercial Solar 51kW to 250kW, per kW  | \$5                         | \$7  | Complies w Government Code 66015                     |
| 56    | Commercial Solar, each kW above 250kW   | \$7                         | \$5  | Complies w Government Code 66015                     |
| 57    | <del>Commercial Ground Mount Solar Plan Review - Piers</del>  | <del>\$1,491</del>          | <del>valuation</del>                       | Remove   |
| 58    | <del>Commercial Ground Mount Solar 50kW or Less</del>   | <del>\$1,939</del>          | <del>\$2,173</del>                         | Remove   |
| 59    | <del>Commercial Ground Mount Solar 50kW to 250kW</del>  | <del>\$3,727</del>          | <del>\$1,405</del>                         | Remove   |
| 60    | <del>Commercial Ground Mount Solar more than 250kW</del>  | <del>\$3,282</del>          | <del>\$3,493</del>                         | Remove   |
| 61    | Commercial Ground Mount Solar Piers/Foundation Permit (piers/foundation plan review and permit shall be based on construction valuation cost. Separate from Solar).   | Variable                    | valuation                                  | * Greater of value declared by developer, or ICC BVD |
| 62    | <b>Pool/Spa Permits</b>   |                             |  |  |
| 63    | Residential swimming pool/spa or Hot tub plan review, per hour (minimum 1 hr)   | \$155                       | \$158 *                                    |  |
| 64    | Residential in-ground swimming pool permit  | \$1,174                     | \$790 * Subsidy Program. BP and/or MEPs    |  |
| 65    | Residential swimming pool remodel permit  | \$696                       | \$632 * Subsidy Program. BP and/or MEPs    |  |
| 66    | Residential spa or hot tub permit (self-contained above ground)   | \$857                       | \$384 * BP and/or MEPs                     |  |
| 67    | Commercial swimming pool/ spa permit  | \$3,632                     | valuation *                                |  |
| 68    | <b>Re-roof</b>  |                             |  |  |
| 69    | Residential re-roof permit (2 Inspections)  | \$287                       | \$194 * Subsidy Program. BP and/or MEPs    |  |
| 70    | Residential multi-family re-roof permit (2 Inspections per building)  | \$407                       | \$194 * Subsidy Program. BP and/or MEPs    |  |
| 71    | Commercial re-roof permit (3 Inspections), without rooftop equipment HVAC   | \$1,055                     | \$523 * BP and/or MEPs                     |  |
| 71.5  | Commercial re-roof permit (3 Inspections), with rooftop equipment HVAC  | \$0                         | \$687 * BP and/or MEPs                     |  |
| 72    | Residential window/ patio door replacements SFD or MFD per dwelling cost. (includes plan review)  | \$585                       | \$268 * Subsidy Program. BP and/or MEPs    |  |
| 72.5  | Residential window or door replacement - per window or door   | \$0                         | \$100 * BP and/or MEPs                     |  |
| 73    | <b>Patio covers and Decks</b>   |                             |  |  |
| 74    | Plan review   | Hourly                      | Hourly *                                   |  |
| 75    | Patio Cover permits Less than 500 sq. ft. (wood or metal construction - no electrical)  | \$580                       | \$349 * Subsidy Program                    |  |

## User Fee Study Summary Sheet

City of Vallejo  
 Building  
 FY 2018-19

(\* Fees include a 12% surcharge when applicable.)

| Fee # | Service Name  | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes  |
|-------|---|-----------------------------|--|--|
| 76    | Decks or trellis permits - Less than 500 sq. ft. (no electrical)                              | \$370                       | \$349                                      | * Subsidy Program  |
| 76.5  | Decks or trellis permits over 500 sq. ft.   | \$0                         | \$0.70 per sq ft                           | *  |
| 77    | Plan review for decks or trellises  | \$155                       | \$79                                       | *  |
| 78    | <b>Sign installation permit</b>   |                             |  |  |
| 79    | Plan review for sign (s), minimum 1/2 hour  | \$77                        | \$79                                       | * Hourly   |
| 80    | Painted or illuminated sign permit  | \$522                       | \$605                                      | *  |
| 81    | Monument (painted or illuminated) sign permit   | \$456                       | \$893                                      | *  |
| 82    | <b>Cellular Tower Installation permit</b>   |                             |  |  |
| 83    | Plan review (minimum 1 hour, based on valuation table)  | Hourly                      | Hourly                                     | *  |
| 84    | Cellular, free standing Monopole  | Variable                    | valuation                                  | * Greater of value declared by developer, or ICC BVD<br>Does not include small cell towers |
| 85    | Cellular on City Property, per location   | \$1,415                     | \$1,180                                    | * Does not include small cell towers   |
| 86    | Utility Cabinet   | \$550                       | \$605                                      | *  |
| 87    | <b>Manufactured home set-up/installation</b>  |                             |  |  |
| 88    | California Housing and Community Development (HCD) Application fee                            | \$0                         | valuation                                  | * Greater of value declared by developer, or ICC BVD                                       |
| 89    | Plan review (minimum 1 hour)  | Hourly                      | Hourly                                     | *  |
| 90    | California Housing and Community Development (HCD) Standard Plan Approval (SPA) foundation.   | \$0                         | valuation                                  | * Greater of value declared by developer, or ICC BVD                                       |
| 91    | Non-Standard Plan Approval (SPA), engineered foundation system                                | \$0                         | valuation                                  | * Greater of value declared by developer, or ICC BVD                                       |
| 92    | HCD Electrical  | \$0                         | \$295                                      | *  |
| 93    | HCD Plumbing  | \$0                         | \$295                                      | *  |
| 94    | Accessory structure   | \$0                         | valuation                                  | * Greater of value declared by developer, or ICC BVD                                       |
| 95    | Commercial Coach set-up/installation  | \$0                         | valuation                                  | * Greater of value declared by developer, or ICC BVD                                       |
| 96    | <b>Miscellaneous Electrical</b>   |                             |  |  |
| 96.5  | Lighting, receptacle, switch additions or replacements (does not include main service change) | \$0                         | \$79                                       | * Subsidy Program  |
| 97    | Temporary power pole/service (request for electrical prior to final inspection)               | \$136                       | \$194                                      | *  |
| 98    | Vehicle charging - Residential  | \$117                       | \$348                                      | *  |
| 99    | Vehicle charging - Commercial   | \$117                       | \$893                                      | *  |
| 100   | Restoration of service (1 inspection)   | \$136                       | \$194                                      | *  |
| 101   | <b>Electrical service meter and/or sub-panel installation</b>                                 |                             |  |  |
| 102   | Up to 324 amperes   | \$190                       | \$194                                      | *  |
| 103   | 325 to 1,000 amperes  | \$540                       | \$605                                      | *  |
| 104   | Over 1,000 amperes  | \$667                       | \$893                                      | *  |
| 105   | <b>Miscellaneous Plumbing</b>   |                             |  |  |
| 105.5 | Dishwasher, sinks, toilet, faucets, leak repair, etc.   | \$0                         | \$79                                       | * Subsidy Program  |
| 106   | Water heater replacement (same type and same location)  | \$118                       | \$79                                       | * Subsidy Program  |
| 106.5 | Re-pipe entire residential unit SFD or MFD per dwelling cost                                  | \$0                         | \$267                                      | *  |
| 107   | Restoration of natural gas service (for PGE release)  | \$147                       | \$194                                      | *  |
| 108   | Tankless Water Heater   | \$193                       | \$194                                      | *  |
| 109   | Commercial Boilers- Refrigerator Units- 4 Ton HVAC Units                                      | \$835                       | valuation                                  | * Greater of value declared by developer, or ICC BVD                                       |
| 110   | <b>Miscellaneous Mechanical:</b>  |                             |  |  |
| 111   | <b>Residential HVAC installation/replacement:</b>   |                             |  |  |
| 112   | Furnace, A/C condenser and duct work  | \$311                       | \$180                                      | *  |
| 113   | Furnace and/or A/C condenser only   | \$296                       | \$112                                      | * Subsidy Program  |

## User Fee Study Summary Sheet

City of Vallejo  
 Building  
 FY 2018-19

(\* Fees include a 12% surcharge when applicable.)

| Fee # | Service Name  | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes  |
|-------|---|-----------------------------|--|--|
| 114   | Wall furnace or Wall Heater Only  | \$186                       | \$112                                      | * Subsidy Program  |
| 115   | Air/Heat Duct Work Only   | \$211                       | \$112                                      | * Subsidy Program  |
| 116   | <b>Commercial HVAC installation/replacement:</b>                                |                             |  |  |
| 117   | Furnace, A/C condenser and duct work  | \$366                       | \$384                                      | *  |
| 118   | Furnace and/or A/C condenser only   | \$830                       | \$343                                      | *  |
| 119   | <b>Fireplace installation/replacement:</b>                                      |                             |  |  |
| 120   | Prefabricated or metal (U.L. or listed recognized testing agency, EPA approved) | \$128                       | \$318                                      | *  |
| 121   | Masonry with gas fireplace insert (EPA approved)                                | \$345                       | \$318                                      | *  |
| 122   | <b>Building Code Violation Inspection Fees</b>                                  |                             |  |  |
| 123   | Substandard Housing Complaint Inspection (per hour)                             | \$0                         | Hourly                                     | *  |
| 124   | Building Code Board of Appeals Hearing (per hour)                               | \$0                         | Hourly                                     | *  |
| 125   | <b>Table 1A Building Permits</b>  |                             |  |  |
| 126   | 1 to \$2,000 valuation  | \$167                       | \$167                                      | * ALL VALUATIONS: Greater of value declared by developer, or ICC Building Valuation Data (BVD)                     |
| 127   | \$2,001 to \$25,000 valuation   | \$167                       | \$167                                      | * For the first \$2,000 plus \$16.33 for each additional \$1,000, or fraction thereof, to and including \$25,000   |
| 128   | \$25,001 to \$50,000 valuation  | \$543                       | \$543                                      | * For the first \$25,000 plus \$12.97 for each additional \$1,000, or fraction thereof, to and including \$50,000  |
| 129   | \$50,001 to \$100,000 valuation   | \$867                       | \$867                                      | * For the first \$50,000 plus \$6.5 for each additional \$1,000, or fraction thereof, to and including \$100,000   |
| 130   | \$100,001 to \$500,000 valuation  | \$1,192                     | \$1,192                                    | * For the first \$100,000 plus \$6.91 for each additional \$1,000, or fraction thereof, to and including \$500,000 |
| 131   | \$500,001 to \$1,000,000 valuation  | \$3,956                     | \$3,956                                    | * For the first \$500,000 plus \$4.91 for each additional \$1,000, or fraction thereof                             |
| 132   | <b>Temporary Certificate of Occupancy (TCO):</b>                                |                             |  |  |
| 133   | First Month (0-30 days)   | \$0                         | \$500                                      |  |
| 134   | Second Month (31 - 60 days)   | \$0                         | \$1,250                                    |  |
| 135   | Third Month (61 - 90 days)  | \$0                         | \$2,500                                    |  |
| 136   | Day 91 - Red tag and remove utilities - Post "DO NOT OCCUPY" (NOTE)             | \$0                         | Pull Gas/Elec                              |  |
| 137   | <b>New City Ordinance AB 2598</b>   |                             |  |  |
| 138   | 1st Violation   | \$0                         | \$130                                      |  |
| 139   | 2nd Violation of Same Ordinance within 1 Year                                   | \$0                         | \$700                                      |  |
| 140   | Each Additional Violations  | \$0                         | \$1,300                                    |  |

*Engineering*



# User Fee Study Summary Sheet

**City of Vallejo**  
**Engineering**  
**FY 2018-19**

(all fees include a 7% surcharge)

| Fee # | Service Name  | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes                               |
|-------|---|-----------------------------|--|-------------------------------------|
| 1     | <b>Excavation Permits</b>                                     |                             |  |                                     |
| 2     | Excavation Permit Processing Fee                              | \$ 587                      | \$ 628                                     |                                     |
| 3     | Open Cut Excavations:   |                             |  |                                     |
| 4     | Excavation Insp Open Cut - 1 to 50 ft                         | \$ 752                      | \$ 805                                     |                                     |
| 5     | Excavation Insp Open Cut - 51 to 100 ft                       | \$ 1,137                    | \$ 1,216                                   |                                     |
| 6     | Excavation Insp Open Cut - 101 to 200 ft                      | \$ 2,056                    | \$ 2,200                                   |                                     |
| 7     | Excavation Insp Open Cut - each add'l 100 ft                  | \$ 1,261                    | \$ 1,016                                   | per each 100 feet above 200         |
| 8     | Vertical Boring/Horizontal Directional Drilling Excavations:  |                             |  |                                     |
| 9     | Excavation Insp HDD - 1 to 50 Cft                             | \$ 463                      | \$ 496                                     |                                     |
| 10    | Excavation Insp HDD - 51 to 100 Cft                           | \$ 849                      | \$ 908                                     |                                     |
| 11    | Excavation Insp HDD - 101 to 200 Cft                          | \$ 1,235                    | \$ 1,322                                   |                                     |
| 12    | Excavation Insp HDD - each add'l 50 Cft                       | \$ 386                      | \$ 413                                     | per each 50 cubic feet above 200    |
| 13    | Excavation Permit - Lower Lateral Replacement (the first 50') | \$ -                        | \$ 1,115                                   |                                     |
| 14    | Consultant Review and/or Inspection                           | \$ -                        | Actual Cost + 20%                          |                                     |
| 15    | <b>Dredging/Grading Services</b>                              |                             |  |                                     |
| 16    | Grading Plan Check  | \$ -                        | Deposit + T/M                              | Staff hourly rates identified below |
| 17    | Grading Inspection  | \$ -                        | Deposit + T/M                              | Staff hourly rates identified below |
| 20    | Consultant Review and/or Inspection                           | \$ -                        | Actual Cost + 20%                          |                                     |
| 21    | <b>Site Development (on and offsite)</b>                      |                             |  |                                     |
| 22    | Improvement Plan Check  | \$ -                        | Deposit + T/M                              | Staff hourly rates identified below |
| 23    | Improvement Inspection  | \$ -                        | Deposit + T/M                              | Staff hourly rates identified below |
| 24    | Consultant Review and/or Inspection                           | \$ -                        | Actual Cost + 20%                          |                                     |
| 25    | <b>Storm Water</b>  |                             |  |                                     |
| 26    | Storm Water Plan Check  | \$ 8,851                    | Flat -> Deposit                            | Staff hourly rates identified below |
| 27    | Storm Water Inspection  | \$ 3,783                    | Flat -> Deposit                            | Staff hourly rates identified below |
| 28    | Consultant Review and/or Inspection                           | \$ -                        | Actual Cost + 20%                          |                                     |
| 29    | <b>Other Permits</b>  |                             |  |                                     |
| 30    | Tree Trimming Permit (free)                                   | \$ -                        | Free                                       |                                     |

# User Fee Study Summary Sheet

**City of Vallejo**  
**Engineering**  
**FY 2018-19**

(all fees include a 7% surcharge)

| Fee # | Service Name   | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes  |
|-------|--|-----------------------------|--|--|
| 31    | Tree Removal Permit, first                                 | \$ 477                      | \$ 51                                      |  |
| 32    | Tree Removal Permit, each additional tree on same property | \$ 50                       | \$ 51                                      |  |
| 33    | Encroachment Permit  | \$ 606                      | \$ 424                                     |  |
| 34    | Hauling Permit, per load                                   | \$ -                        | TBD  |  |
| 35    | Sidewalk and Driveway Permit - 1st 25 ft                   | \$ 553                      | \$ 51                                      |  |
| 36    | Sidewalk and Driveway Permit - each add'l 25 ft            | \$ 191                      | \$ 51                                      |  |
| 37    | Working without Permit                                     | \$ -                        | greater of 2x fee, or \$500                |  |
| 38    | <b>Other Services</b>                                      |                             |  |  |
| 39    | Abandonment of ROW   | \$ 1,847                    | \$ 1,900                                   | Low Activity   |
| 40    | Address Change/ Correction                                 | \$ 510                      | \$ 524                                     | Low Activity   |
| 41    | Apportionment of Assessment                                | \$ 2,827                    | \$ 2,908                                   | Low Activity   |
| 42    | Benchmark Maintenance Fee                                  | \$ 142                      | \$ 177                                     | plus Public Notice Lists fee   |
| 43    | <del>C3 Inspection</del>                                   | <del>\$ 8,851</del>         | <del>\$ -</del>                            |  |
| 44    | <del>C3 Plan Check</del>                                   | <del>\$ 3,783</del>         | <del>\$ -</del>                            |  |
| 45    | Certificate of Map Correction                              | \$ 226                      | \$ 281                                     | plus Public Notice Lists fee   |
| 47    | City Property Rental Permit                                | \$ 1,599                    | \$ 1,835                                   |  |
| 48    | Data Request   | \$ -                        | t&m  | Staff hourly rates identified below  |
| 49    | Flood Map Revision   | \$ 865                      | \$ 921                                     |  |
| 50    | Flood Plain Letter   | \$ 179                      | \$ 215                                     |  |
| 51    | Quit Claim (abandoned easement)                            | \$ 1,158                    | \$ 1,191                                   | Low Activity   |
| 52    | Recycle: Construction & Demo Debris Fee                    | \$ 443                      | \$ 525                                     |  |
| 53    | Street Closure Permit                                      | \$ 301                      | \$ 549                                     | Cul de sacs and school district: no charge; Residential streets: \$55; All other streets: \$534. |
| 54    | Street Name Change   | \$ 2,295                    | \$ 2,828                                   |  |
| 55    | Final Map 5 - 20 Lots                                      | \$ 7,842                    | \$ 8,068                                   |  |
| 55.1  | Final Map 21+ Lots   | \$ -                        | \$ 12,103                                  |  |
| 56    | Parcel Map   | \$ 3,354                    | \$ 3,451                                   |  |
| 57    | Administrative Time Extension Fee                          | 10.94%                      | 10.30%                                     |  |
| 58    | Utility Easement Agreement                                 | \$ 1,599                    | \$ 1,645                                   | Staff hourly rates identified below  |

# User Fee Study Summary Sheet

City of Vallejo  
 Engineering  
 FY 2018-19

(all fees include a 7% surcharge)

| Fee # | Service Name                                      | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges | Notes                               |
|-------|---|-----------------------------|--|-------------------------------------|
| 59    | Deferred Improvement Agreement                    | \$ 3,599                    | Deposit + T/M                              | Staff hourly rates identified below |
| 60    | Plot Plan Check Fee                               | \$ -                        | Deposit + T/M                              |                                     |
| 61    | Consultant Review and/or Inspection               | \$ -                        | Actual Cost + 20%                          |                                     |
| 62    | Map Amendment                                     | \$ -                        |  |                                     |
| 63    | Technology installations on City-owned Facilities | \$ -                        | \$ 2,775                                   |                                     |
| 70    | <b>Staff Hourly Rates</b>                         |                             | \$ -                                       |                                     |
| 71    | Sr. Civil Engineer                                | \$ -                        | \$ 155                                     |                                     |
| 72    | Associate Civil Engineer                          | \$ -                        | \$ 141                                     |                                     |
| 73    | Assistant Civil Engineer                          | \$ -                        | \$ 124                                     |                                     |
| 74    | Sr. Engineering Technician                        | \$ -                        | \$ 132                                     |                                     |
| 75    | Engineering Technician II                         | \$ -                        | \$ 118                                     | Staff hourly rates identified above |
| 76    | Consultant Review and/or Inspection               | \$ -                        | Actual Cost + 20%                          |                                     |
| 77    | Traffic Impact Analysis - Staff                   | \$ -                        | Deposit + T/M                              |                                     |
| 78    | Traffic Impact Analysis - Consultant              | \$ -                        | Actual Cost + 20%                          |                                     |

*Fire Prevention – Development Services*

# User Fee Study Summary Sheet

**City of Vallejo**

**Fire Department - Development-Related Services**

**FY 2018-19**

| Fee # | Service Name   | Current Fee            | FY 2018-19<br>Recommended<br>Fee with<br>Surcharges | Notes  |
|-------|--|------------------------|---|--|
| 1     | <b>Plan Review and Inspection Services</b>   |                        |   |  |
| 2     | Automatic fire extinguishing systems (non-sprinkler types)   | \$ 729                 | \$ 690  |  |
| 3     | Fire alarm systems   | \$ 598                 | \$ 506  | plus \$6 per device  |
| 4     | Installation of liquid petroleum gas tanks   | \$ 454                 | \$ 525  |  |
| 5     | Installation of medical gas systems  | \$ 454                 | \$ 557  |  |
| 6     | Installation of spray booths   | \$ 729                 | \$ 557  |  |
| 7     | Installation of underground hazardous material storage tank  | \$ 473                 | \$ 642  | Per Resolution No. 13-171 N.C.                                 |
| 8     | Installation of aboveground hazardous material tank  | \$ 378                 | \$ 525  | Per Resolution No. 13-171 N.C.                                 |
| 9     | Site plan review, 1 - 5,000 sq ft  | \$ 273                 | \$ 345  |  |
| 9.5   | Site plan review, 5,001+ sq ft   | \$ 273                 | \$ 517  |  |
| 10    | Bell & Pull Stations in Residential Care Homes   | \$ 273                 | \$ 418  |  |
| 11    | New building plan review and Inspection  | 25% of bldg pmt/pc fee | 25% of bldg pmt/pc fee                              | 25% of building permit/plan check fee                          |
| 12    | Building Fire flow requirement   | \$ 273                 | \$ 342  |  |
| 13    | Monitoring equipment for sprinkler/alarm systems   | \$ 273                 | \$ 348  | plus \$6 per device  |
| 14    | Underground fire service installation  | \$ 637                 | \$ 690  |  |
| 15    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications): a. NFPA 13/13R Systems (new install per riser) | \$ 567                 | \$ 569  | Per Resolution No. 13-171 N.C.,<br>Plus \$6 per sprinkler head |
| 16    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications):b. NFPA 13/13D Systems (new install per riser)  | \$ 498                 | \$ 512  | Per Resolution No. 13-171 N.C.,<br>Plus \$6 per sprinkler head |
| 17    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications):c. NFPA 13/13R Systems (tenant improvement)     | \$ 357                 | \$ 394  | Per Resolution No. 13-171 N.C.,<br>Plus \$6 per sprinkler head |
| 18    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications):d. NFPA 13/13D Systems (tenant improvement)     | \$ 274                 | \$ 281  | Per Resolution No. 13-171 N.C.,<br>Plus \$6 per sprinkler head |
| 19    | Special After Hours Inspections  | \$ -                   | \$ 164  | Per Hour   |
| 20    | Sprinkler Water Flow Design Test   | \$ 557                 | \$ 557  |  |

*Planning*

# User Fee Study Summary Sheet

City of Vallejo

Planning

FY 2018-19

| Ord             | Service Name   | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges |
|-----------------|--|-----------------------------|--|
| 1               | <b>Zoning Applications</b>   |                             |  |
| 2               | Administrative Permit - Major/New Seasonal Sales Lot                   | \$ 607                      | \$ 726                                     |
| 3               | Administrative Permit - Minor/Seasonal Sales Lot Renewal               | \$ 95                       | \$ 80                                      |
| <del>3.1</del>  | <del>Administrative Permit - Christmas Tree Lot - New</del>            | <del>\$ 607</del>           | <del>\$ 726</del>                          |
| <del>3.2</del>  | <del>Administrative Permit - Christmas Tree Lot - Renewal</del>        | <del>\$ 304</del>           | <del>\$ 363</del>                          |
| 4               | Annexations  | Hourly                      | Hourly                                     |
| 5               | Appeal to Commission plus noticing fee                                 | \$ 566                      | \$ 672                                     |
| 6               | Appeal to Council plus noticing fee                                    | \$ 566                      | \$ 674                                     |
| 7               | Certificate of Appropriateness - Public Hearing                        | \$ 2,243                    | \$ 2,945                                   |
| <del>8</del>    | <del>Certificate of Appropriateness - Demolitions, Minor</del>         | <del>\$ 669</del>           | <del>\$ 718</del>                          |
| <del>9</del>    | <del>Certificate of Appropriateness - Demolitions, Major</del>         | <del>\$ 3,171</del>         | <del>\$ 3,397</del>                        |
| 10              | Certificate of Appropriateness - Staff level                           | \$ 583                      | \$ 690                                     |
| 11              | Certificate of Compliance  | \$ 1,650                    | \$ 2,699                                   |
| 12              | Certificate of Conformity  | \$ 1,962                    | \$ 2,297                                   |
| 13              | Development Agreement  | Hourly                      | Hourly                                     |
| <del>14</del>   | <del>Development Agreement - Amendment</del>                           | <del>Hourly</del>           | <del>\$ 193</del>                          |
| <del>15</del>   | <del>Development Agreement - Review</del>                              | <del>Hourly</del>           | <del>\$ 193</del>                          |
| 16              | General Plan Amendment   | \$ 8,269                    | \$ 6,884                                   |
| 17              | General Plan Amendment <5 acres or <.5 FAR                             | \$ 4,133                    | \$ 3,442                                   |
| 17.1            | Landscape Review (WELO) - Existing Residence                           | \$ 706                      | \$386 +Cost of Consultant                  |
| 17.2            | Landscape Review (WELO) - All Other                                    | \$ 1,607                    | \$965 +Cost of Consultant + 20% Admin Fee  |
| <del>17.3</del> | <del>Landscape Review - Public &amp; Private</del>                     | <del>\$ 1,607</del>         | <del>\$ 1,935</del>                        |
| 18              | Minor Exception  | \$ 1,524                    | \$ 1,903                                   |
| 19              | Minor Use permit - General   | \$ 1,132                    | \$ 1,490                                   |
| <del>20</del>   | <del>Minor Use Permit - Day Care</del>                                 | <del>\$ 1,183</del>         | <del>\$ 1,222</del>                        |
| 21              | Accessory Dwelling Unit  | \$ 816                      | \$ 664                                     |
| <del>22</del>   | <del>Planned Development - Master Plan</del>                           | <del>\$ 19,022</del>        | <del>\$ 23,657</del>                       |
| <del>23</del>   | <del>Planned Development - Master Plan &lt;5 acres or &lt;.5 FAR</del> | <del>\$ 9,510</del>         | <del>\$ 8,885</del>                        |

# User Fee Study Summary Sheet

City of Vallejo

Planning

FY 2018-19

| Ord           | Service Name   | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges |
|---------------|--|-----------------------------|--|
| 24            | Planned Development- Master/Unit Plans   | \$ 19,225                   | \$5k Deposit + Hourly (Max \$22,739)       |
| <del>25</del> | <del>Planned Development - Master/Unit Plans &lt;5 acres or &lt;.5 FAR</del>   | <del>\$ 9,611</del>         | <del>\$ 8,720</del>                        |
| 26            | Planned Development- Unit plan (Public Hearing)                                | \$ 7,646                    | \$3k Deposit + Hourly (Max \$18,116)       |
| <del>27</del> | <del>Planned Development - Unit Plan (Council) &lt;5 acres or &lt;.5 FAR</del> | <del>\$ 4,456</del>         | <del>\$ 7,071</del>                        |
| <del>28</del> | <del>Planned Development - Unit plan (Commission)</del>                        | <del>\$ 7,703</del>         | <del>\$ 11,190</del>                       |
| <del>29</del> | <del>Planned Development - Unit plan (Single Family Dwelling)</del>            | <del>\$ 4,636</del>         | <del>\$ 6,798</del>                        |
| 30            | Planned Development - Unit plan (Amendment)                                    | 25% of orig. fee            | \$3k Deposit + Hourly (Max \$5,684)        |
| 31            | Planned Development - Unit plan (Staff)  | \$ 4,089                    | \$ 6,172                                   |
| 32            | Preliminary Review   | Hourly                      | Hourly                                     |
| 33            | Public Convenience or Necessity  | \$ 4,025                    | \$ 1,698                                   |
| 34            | Public Notice Mailing (100 & 200 feet)   | \$ 253                      | \$ 321                                     |
| 35            | Public Notice Mailing (500 feet)   | \$ 632                      | \$ 571                                     |
| 36            | Rezoning, Prezoning, Text Amendment  | \$ 9,227                    | \$5k Deposit + Hourly (Max \$9,069)        |
| <del>37</del> | <del>Rezoning, Prezoning, Text Amendment &lt;5 acres or &lt;.5 FAR</del>       | <del>\$ 4,612</del>         | <del>\$ 4,534</del>                        |
| 38            | Sign Permits - Over-the-Counter  | \$ 120                      | \$ 140                                     |
| 39            | Sign Permits - All Others  | \$ 242                      | \$ 359                                     |
| 40            | Sign Master Plan/Program   | \$ 644                      | \$ 1,819                                   |
| <del>41</del> | <del>Site Development - Existing Single Family Dwelling</del>                  | <del>\$ 3,246</del>         | <del>\$ 3,441</del>                        |
| <del>42</del> | <del>Site Development - Existing Single Family Dwelling (View Dist)</del>      | <del>\$ 5,223</del>         | <del>\$ 5,734</del>                        |
| <del>43</del> | <del>Site Development - Other Existing Use</del>                               | <del>\$ 3,720</del>         | <del>\$ 4,336</del>                        |
| 44            | Site Development - Major (Staff Level)   | \$ 3,940                    | \$ 4,609                                   |



# User Fee Study Summary Sheet

City of Vallejo

Planning

FY 2018-19

| Ord           | Service Name  | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges |
|---------------|---|-----------------------------|--|
| 45            | Site Development - Major (Public Hearing)                           | \$ 5,465                    | \$3k Deposit + Hourly (Max \$7,621)        |
| <del>46</del> | <del>Site Development - Multi Family</del>                          | <del>\$ 6,419</del>         | <del>\$ 7,621</del>                        |
| 46.1          | Site Development - SB 35 and/or Density Bonus                       | \$ -                        | \$ 3,456                                   |
| <del>47</del> | <del>Site Development - Other New Uses 1-5,000 square feet</del>    | <del>\$ 5,601</del>         | <del>\$ 8,133</del>                        |
| <del>48</del> | <del>Site Development - Other New Uses &gt; 5,000 square feet</del> | <del>\$ 6,358</del>         | <del>\$ 9,503</del>                        |
| <del>49</del> | <del>Site Development - Time Extension</del>                        | <del>\$ 878</del>           | <del>\$ 968</del>                          |
| 50            | Site Development - Minor  | \$ 706                      | \$ 690                                     |
| 51            | Special Requests  | Hourly                      | Hourly                                     |
| 52            | Specific Plan - New/Amendment                                       | Hourly                      | Hourly                                     |
| <del>53</del> | <del>Specific Plan Amendment</del>                                  | <del>Hourly</del>           | <del>\$ 193</del>                          |
| <del>54</del> | <del>Unit Investigations</del>                                      | <del>\$ 1,645</del>         | <del>\$ 1,900</del>                        |
| 55            | Use Permit - Existing Structures                                    | \$ 3,317                    | \$ 4,562                                   |
| <del>56</del> | <del>Use Permit - Off Site Signs</del>                              | <del>\$ 3,317</del>         | <del>\$ 3,740</del>                        |
| <del>57</del> | <del>Use Permit - New Structures</del>                              | <del>\$ 3,317</del>         | <del>\$ 4,488</del>                        |
| 58            | Use Permit - Amendment  | 25% of orig. fee            | 25% of orig. fee                           |
| 59            | Variance/ Variance Single Family Dwelling                           | \$ 7,395                    | \$ 6,832                                   |
| 60            | Zoning Verification Letter  | \$ 242                      | \$ 359                                     |
| <del>61</del> | <del>Mare Is. - Administrative Permit</del>                         | <del>\$ 900</del>           | <del>\$ 1,017</del>                        |
| <del>62</del> | <del>Mare Is. - Cert. of Appropriateness - Demo (Major)</del>       | <del>\$ 8,033</del>         | <del>\$ 10,261</del>                       |
| <del>63</del> | <del>Mare Is. - Cert. of Appropriateness - Demo (Minor)</del>       | <del>\$ 4,173</del>         | <del>\$ 4,734</del>                        |
| <del>64</del> | <del>Mare Is. - Cert. of Appropriateness - All Other</del>          | <del>\$ 1,084</del>         | <del>\$ 1,204</del>                        |
| <del>65</del> | <del>Mare Is. - Development Agreement</del>                         | <del>Hourly</del>           | <del>\$ 193</del>                          |
| <del>66</del> | <del>Mare Is. - Development Agreement - Amendment</del>             | <del>Hourly</del>           | <del>\$ 193</del>                          |
| <del>67</del> | <del>Mare Is. - Development Agreement - Annual Review</del>         | <del>Hourly</del>           | <del>\$ 193</del>                          |
| <del>68</del> | <del>Mare Is. - Planned Development - Unit Plan 1-5 res.</del>      | <del>\$ 7,187</del>         | <del>\$ 8,694</del>                        |
| <del>69</del> | <del>Mare Is. - Planned Development - Unit Plan 5-20 res.</del>     | <del>\$ 9,018</del>         | <del>\$ 10,745</del>                       |
| <del>70</del> | <del>Mare Is. - Planned Development - Unit Plan &gt;20 res.</del>   | <del>\$ 9,593</del>         | <del>\$ 11,259</del>                       |
| <del>71</del> | <del>Mare Is. - Use Permit</del>                                    | <del>\$ 5,492</del>         | <del>\$ 6,489</del>                        |
| <del>72</del> | <del>Mare Is. - Specific Plan Amendment</del>                       | <del>Hourly</del>           | <del>\$ 193</del>                          |

# User Fee Study Summary Sheet

City of Vallejo

Planning

FY 2018-19

| Ord           | Service Name   | Current Fee with Surcharges | FY 2018-19 Recommended Fee with Surcharges |
|---------------|--|-----------------------------|--|
| 73            | <b>Environmental Quality</b>                         |                             |  |
| 74            | Environmental Impact Report                          | consult + 21%               | consult + 20%                              |
| 75            | Mitigated Negative Declaration, City Staff Prepared  | \$ 6,119                    | \$ 8,416                                   |
| 75.5          | Mitigated Negative Declaration, Consultant Prepared  | \$ 6,119                    | consult + 20%                              |
| <del>76</del> | <del>Negative Declaration</del>                      | <del>\$ 2,635</del>         | <del>\$ 3,700</del>                        |
| 77            | <b>Subdivision Applications</b>                      |                             |  |
| 78            | Lot Line Adjustment                                  | \$ 1,829                    | \$ 2,094                                   |
| 79            | Parcel Map   | \$ 2,389                    | \$ 2,794                                   |
| <del>80</del> | <del>Parcel Map Extension</del>                      | <del>\$ 1,109</del>         | <del>\$ 1,248</del>                        |
| 81            | Parcel Map Amendment                                 | \$ 1,693                    | \$ 1,957                                   |
| 82            | Tentative Map 5-20 lots                              | \$ 7,688                    | \$ 9,428                                   |
| <del>83</del> | <del>Tentative Map 21+ lots</del>                    | <del>\$ 12,339</del>        | <del>\$ 16,170</del>                       |
| <del>84</del> | <del>Tentative Map Extension</del>                   | <del>\$ 5,979</del>         | <del>\$ 6,046</del>                        |
| 85            | Tentative Map Amendment                              | 25% of orig. fee            | 25% of orig. fee                           |
| <del>86</del> | <del>Mare Is. Tentative Map Amendment</del>          | <del>25% of orig. fee</del> |  |
| <del>87</del> | <del>Mare Is. Parcel Map Extension</del>             | <del>25% of orig. fee</del> |  |
| <del>88</del> | <del>Mare Is. Parcel Map</del>                       | <del>\$ 3,563</del>         | <del>\$ 4,288</del>                        |
| <del>89</del> | <del>Mare Is. Parcel Map Amendment</del>             | <del>25% of orig. fee</del> |  |
| <del>90</del> | <del>Mare Is. Tentative Map 5-20 lots</del>          | <del>\$ 8,225</del>         | <del>\$ 9,620</del>                        |
| <del>91</del> | <del>Mare Is. Tentative Map 21+ lots</del>           | <del>\$ 13,573</del>        | <del>\$ 9,620</del>                        |
| 99            | Over the Counter Permit Review                       | \$ -                        | \$ 56                                      |
| 100           | Non-Entitlement Permit Review                        | \$ -                        | \$ 226                                     |
| 101           | Code Enforcement Review: Non-Compliance Penalty/Fine | \$ -                        | \$ 452                                     |
| 102           | Mills Act - Application                              | \$ -                        | \$ 216                                     |
| 103           | Mills Act - Contract Preparation                     | \$ -                        | \$ 865                                     |
| 104           | Mills Act - Contract Monitoring                      | \$ -                        | \$ 865                                     |
| 105           | Notice of Exemption                                  | \$ -                        | \$ 216                                     |
| 106           | Minor Unit Plan Fee                                  | \$ -                        | \$ 773                                     |
| 107           | Certificate of Appropriateness - Over-the-Counter    | \$ -                        | \$ 216                                     |
| 108           | Abandoned Shopping Cart Prevention Plan              | \$ 1,806                    | \$ 2,604                                   |
| 109           | Modification of Shopping Cart Prevention Plan        | \$ 270                      | \$ 412                                     |

## *Appendix - Detail Calculations*





User Fee Study Summary Sheet

City of Vallejo  
 Building  
 FY 2018-19

70% 20% 25% 20% 25% 20% 30%

(\* Fees include a 12% surcharge when applicable.)

|                 |   |                 |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     | Recommendations                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           |                 |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------|---|-----------------|---------------|-----------------------------|-----------|--------------------|-------------|----------------|----------------|----------------|--------------------|-----------------|-------------------|---------------------|----------------------------------|-------------------------|----------------------------------|-------------------------|-----------------------------|-----------------------------|----------------------|-------------------|-------------------|-----------------|---------------------------|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|
| Fee #           | Service Name  | Fee Description | Annual Volume | Current Fee with Surcharges | Full Cost | Current Recovery % | Annual Cost | Annual Revenue | Annual Subsidy | Recovery Level | Fee @ Policy Level | Annual Revenue2 | Increased Revenue | Recommended Subsidy | General Plan Update Surcharge 5% | Technology Surcharge 4% | Permit Streamlining Surcharge 3% | Life Safety Plan Review | Title 24 Energy Plan Review | Disabled Access Plan Review | CALGreen Plan Review | Mechanical Permit | Electrical Permit | Plumbing Permit | Construction & Demolition | Permit Issuance | FY 2018-19 Recommended Fee with Surcharges | Notes  |  |  |  |  |  |  |  |  |  |  |
| 125             | <b>Table 1A Building Permits</b>                                    |                 |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           |                 |  |  |  |  |  |  |  |  |  |  |  |  |
| 126             | 1 to \$2,000 valuation  | Valuation       | 525           | \$167                       | \$ 1,123  | 15%                | \$ 89,572   | \$ 87,675      | \$ 501,897     | 15%            | \$ 167             | \$ 87,675       | \$ -              | \$ 501,897          |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$30            | \$167                                      | * ALL VALUATIONS: Greater of value declared by developer, or ICC Building Valuation Data (BVQ)                     |  |  |  |  |  |  |  |  |  |  |
| 127             | \$2,001 to \$25,000 valuation                                       | Valuation       | 122           | \$167                       | \$ 1,908  | 9%                 | \$ 232,833  | \$ 20,374      | \$ 212,459     | 9%             | \$ 167             | \$ 20,374       | \$ -              | \$ 212,459          | 8                                | 7                       | 5                                | 117                     | 33                          | 42                          | 33                   | 42                | 33                | 50              |                           | \$30            | \$167                                      | * For the first \$2,000 plus \$16.33 for each additional \$1,000, or fraction thereof, to and including \$25,000   |  |  |  |  |  |  |  |  |  |  |
| 128             | \$25,001 to \$50,000 valuation                                      | Valuation       | 70            | \$543                       | \$ 2,329  | 23%                | \$ 163,009  | \$ 38,010      | \$ 124,999     | 23%            | \$ 543             | \$ 38,010       | \$ -              | \$ 124,999          | 27                               | 22                      | 16                               | 380                     | 109                         | 136                         | 109                  | 136               | 109               | 163             |                           | \$30            | \$543                                      | * For the first \$25,000 plus \$12.97 for each additional \$1,000, or fraction thereof, to and including \$50,000  |  |  |  |  |  |  |  |  |  |  |
| 129             | \$50,001 to \$100,000 valuation                                     | Valuation       | 35            | \$867                       | \$ 2,986  | 29%                | \$ 104,519  | \$ 30,345      | \$ 74,174      | 29%            | \$ 867             | \$ 30,345       | \$ -              | \$ 74,174           | 43                               | 35                      | 26                               | 607                     | 173                         | 217                         | 173                  | 217               | 173               | 260             |                           | \$30            | \$867                                      | * For the first \$50,000 plus \$6.5 for each additional \$1,000, or fraction thereof, to and including \$100,000   |  |  |  |  |  |  |  |  |  |  |
| 130             | \$100,001 to \$500,000 valuation                                    | Valuation       | 17            | \$1,192                     | \$ 5,519  | 22%                | \$ 93,825   | \$ 20,264      | \$ 73,561      | 22%            | \$ 1,192           | \$ 20,264       | \$ -              | \$ 73,561           | 60                               | 48                      | 36                               | 834                     | 238                         | 298                         | 238                  | 298               | 238               | 358             |                           | \$30            | \$1,192                                    | * For the first \$100,000 plus \$6.91 for each additional \$1,000, or fraction thereof, to and including \$500,000 |  |  |  |  |  |  |  |  |  |  |
| 131             | \$500,001 to \$1,000,000 valuation                                  | Valuation       | 8             | \$3,956                     | \$ 9,114  | 43%                | \$ 72,909   | \$ 31,648      | \$ 41,261      | 43%            | \$ 3,956           | \$ 31,648       | \$ -              | \$ 41,261           | 198                              | 158                     | 119                              | 2769                    | 791                         | 989                         | 791                  | 989               | 791               | 1187            |                           | \$30            | \$3,956                                    | * For the first \$500,000 plus \$4.91 for each additional \$1,000, or fraction thereof                             |  |  |  |  |  |  |  |  |  |  |
| 132             | <b>Temporary Certificate of Occupancy (TCO):</b>                    |                 |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           |                 |  |  |  |  |  |  |  |  |  |  |  |  |
| 133             | First Month (0-30 days)   | NEW             | -             | \$0                         | \$ 1,000  | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 500             | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$500           |  |  |  |  |  |  |  |  |  |  |  |  |
| 134             | Second Month (31 - 60 days)   | NEW             | -             | \$0                         | \$ 2,000  | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 1,250           | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$1,250         |  |  |  |  |  |  |  |  |  |  |  |  |
| 135             | Third Month (61 - 90 days)  | NEW             | -             | \$0                         | \$ 4,000  | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 2,500           | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$2,500         |  |  |  |  |  |  |  |  |  |  |  |  |
| 136             | Day 91 - Red tag and remove utilities - Post "DO NOT OCCUPY" (NOTE) | NEW             | -             | \$0                         | \$ 6,000  | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ -               | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           |                 | Pull Gas/Elec                              |  |  |  |  |  |  |  |  |  |  |  |
| 137             | <b>New City Ordinance AB 2598</b>                                   |                 |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           |                 |  |  |  |  |  |  |  |  |  |  |  |  |
| 138             | 1st Violation   | NEW             | -             | \$0                         | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 130             | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$130           |  |  |  |  |  |  |  |  |  |  |  |  |
| 139             | 2nd Violation of Same Ordinance within 1 Year                       | NEW             | -             | \$0                         | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 700             | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$700           |  |  |  |  |  |  |  |  |  |  |  |  |
| 140             | Each Additional Violations  | NEW             | -             | \$0                         | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 1,300           | \$ -            | \$ -              | \$ -                |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$1,300         |  |  |  |  |  |  |  |  |  |  |  |  |
| Total User Fees |   |                 |               |                             |           |                    | \$3,046,791 | \$2,011,976    | \$1,064,712    |                |                    | \$1,458,122     | -\$523,957        | \$1,588,790         |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           | \$1,679,227     |  |  |  |  |  |  |  |  |  |  |  |  |
| % of Full Cost  |   |                 |               |                             |           |                    |             | 66%            | 35%            |                |                    | 48%             | -26%              | 52%                 |                                  |                         |                                  |                         |                             |                             |                      |                   |                   |                 |                           |                 |  |  |  |  |  |  |  |  |  |  |  |  |

Footnotes

Fee # 47 through 61: Solar fees are limited by California Government Code 66015, which became effective January 2018. All proposed fees comply with Government Code 66015.

User Fee Study Summary Sheet

City of Vallejo  
Engineering  
FY 2018-19

(all fees include a 7% surcharge)

| Fee # | Service Name  | Fee Description      | Annual Volume | Current Fee with Surcharges | Full Cost | Current Recovery % | Annual Cost | Annual Revenue | Annual Subsidy | Recovery Level | Fee @ Policy Level | Annual Revenue2 | Increased Revenue | Recommended Subsidy | Permit Streamlining Surcharge 3% | Technology Surcharge 4% | FY 2018-19 Recommended Fee with Surcharges | Notes  |
|-------|---|----------------------|---------------|-----------------------------|-----------|--------------------|-------------|----------------|----------------|----------------|--------------------|-----------------|-------------------|---------------------|----------------------------------|-------------------------|--|--|
| 1     | <b>Excavation Permits</b>   |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 2     | Excavation Permit Processing Fee                                    | Fee                  | 75            | \$ 587                      | \$ 587    | 100%               | \$ 44,034   | \$ 44,025      | \$ 9           | 100%           | \$ 587             | \$ 44,034       | \$ 9              | \$ -                | \$ 18                            | \$ 23                   | \$ 628                                     |  |
| 3     | <b>Open Cut Excavations:</b>  |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 4     | Excavation Insp Open Cut - 1 to 50 ft                               | Fee                  | 60            | \$ 752                      | \$ 752    | 100%               | \$ 45,137   | \$ 45,120      | \$ 17          | 100%           | \$ 752             | \$ 45,137       | \$ 17             | \$ -                | \$ 23                            | \$ 30                   | \$ 805                                     |  |
| 5     | Excavation Insp Open Cut - 51 to 100 ft                             | Fee                  | 5             | \$ 1,137                    | \$ 1,137  | 100%               | \$ 5,683    | \$ 5,685       | \$ (2)         | 100%           | \$ 1,137           | \$ 5,683        | \$ (2)            | \$ -                | \$ 34                            | \$ 45                   | \$ 1,216                                   |  |
| 6     | Excavation Insp Open Cut - 101 to 200 ft                            | Fee                  | 5             | \$ 2,056                    | \$ 2,056  | 100%               | \$ 10,279   | \$ 10,280      | \$ (1)         | 100%           | \$ 2,056           | \$ 10,279       | \$ (1)            | \$ -                | \$ 62                            | \$ 82                   | \$ 2,200                                   |  |
| 7     | Excavation Insp Open Cut - each add'l 100 ft                        | Fee                  | 2             | \$ 1,261                    | \$ 949    | 133%               | \$ 1,898    | \$ 2,522       | \$ (624)       | 100%           | \$ 949             | \$ 1,898        | \$ (624)          | \$ -                | \$ 28                            | \$ 38                   | \$ 1,016                                   | per each 100 feet above 200  |
| 8     | <b>Vertical Boring/Horizontal Directional Drilling Excavations:</b> |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 9     | Excavation Insp HDD - 1 to 50 Cft                                   | Fee                  | 30            | \$ 463                      | \$ 463    | 100%               | \$ 13,895   | \$ 13,890      | \$ 5           | 100%           | \$ 463             | \$ 13,895       | \$ 5              | \$ -                | \$ 14                            | \$ 19                   | \$ 496                                     |  |
| 10    | Excavation Insp HDD - 51 to 100 Cft                                 | Fee                  | 10            | \$ 849                      | \$ 849    | 100%               | \$ 8,485    | \$ 8,490       | \$ (5)         | 100%           | \$ 849             | \$ 8,485        | \$ (5)            | \$ -                | \$ 25                            | \$ 34                   | \$ 908                                     |  |
| 11    | Excavation Insp HDD - 101 to 200 Cft                                | Fee                  | 10            | \$ 1,235                    | \$ 1,235  | 100%               | \$ 12,351   | \$ 12,350      | \$ 1           | 100%           | \$ 1,235           | \$ 12,351       | \$ 1              | \$ -                | \$ 37                            | \$ 49                   | \$ 1,322                                   |  |
| 12    | Excavation Insp HDD - each add'l 50 Cft                             | Fee                  | 5             | \$ 386                      | \$ 386    | 100%               | \$ 1,931    | \$ 1,930       | \$ 1           | 100%           | \$ 386             | \$ 1,931        | \$ 1              | \$ -                | \$ 12                            | \$ 15                   | \$ 413                                     | per each 50 cubic feet above 200   |
| 13    | Excavation Permit - Lower Lateral Replacement (the first 50')       | NEW                  | 1             | \$ -                        | \$ 1,042  | 0%                 | \$ 1,042    | \$ -           | \$ 1,042       | 100%           | \$ 1,042           | \$ 1,042        | \$ 1,042          | \$ -                | \$ 31                            | \$ 42                   | \$ 1,115                                   |  |
| 14    | Consultant Review and/or Inspection                                 | Deposit + Consultant | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%  |                 |                   |                     | TBD                              | TBD                     | Actual Cost + 20%                          |  |
| 15    | <b>Dredging/Grading Services</b>                                    |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 16    | Grading Plan Check  | Deposit + T/M        | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Deposit + T/M      | n/a             | n/a               |                     | TBD                              | TBD                     | Deposit + T/M                              | Staff hourly rates identified below  |
| 17    | Grading Inspection  | Deposit + T/M        | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Deposit + T/M      | n/a             | n/a               |                     | TBD                              | TBD                     | Deposit + T/M                              | Staff hourly rates identified below  |
| 20    | Consultant Review and/or Inspection                                 | Deposit + Consultant | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%  | n/a             | n/a               |                     | TBD                              | TBD                     | Actual Cost + 20%                          |  |
| 21    | <b>Site Development (on and offsite)</b>                            |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 22    | Improvement Plan Check  | Deposit + T/M        | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Deposit + T/M      | n/a             | n/a               |                     | TBD                              | TBD                     | Deposit + T/M                              | Staff hourly rates identified below  |
| 23    | Improvement Inspection  | Deposit + T/M        | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Deposit + T/M      | n/a             | n/a               |                     | TBD                              | TBD                     | Deposit + T/M                              | Staff hourly rates identified below  |
| 24    | Consultant Review and/or Inspection                                 | Deposit + Consultant | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%  | n/a             | n/a               |                     | TBD                              | TBD                     | Actual Cost + 20%                          |  |
| 25    | <b>Storm Water</b>  |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 26    | Storm Water Plan Check  | Flat -> Deposit      | -             | \$ 8,851                    | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Flat -> Deposit    | n/a             | n/a               |                     | TBD                              | TBD                     | Flat -> Deposit                            | Staff hourly rates identified below  |
| 27    | Storm Water Inspection  | Flat -> Deposit      | -             | \$ 3,783                    | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Flat -> Deposit    | n/a             | n/a               |                     | TBD                              | TBD                     | Flat -> Deposit                            | Staff hourly rates identified below  |
| 28    | Consultant Review and/or Inspection                                 | Deposit + Consultant | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%  |                 |                   |                     | TBD                              | TBD                     | Actual Cost + 20%                          |  |
| 29    | <b>Other Permits</b>  |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 30    | Tree Trimming Permit (free)   | Fee                  | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 0%             | Free               | n/a             | n/a               |                     | TBD                              | TBD                     | Free                                       |  |
| 31    | Tree Removal Permit, first  | Fee                  | 1             | \$ 477                      | \$ 457    | 104%               | \$ 457      | \$ 477         | \$ (20)        | 11%            | \$ 48              | \$ 48           | \$ (429)          | \$ 409              | \$ 1                             | \$ 2                    | \$ 51                                      |  |
| 32    | Tree Removal Permit, each additional tree on same property          | each                 | -             | \$ 50                       | \$ 100    | 50%                | \$ -        | \$ -           | \$ -           | 48%            | \$ 48              | \$ -            | \$ -              | \$ -                | \$ 1                             | \$ 2                    | \$ 51                                      |  |
| 33    | Encroachment Permit   | Fee                  | 30            | \$ 606                      | \$ 396    | 153%               | \$ 11,887   | \$ 18,180      | \$ (6,293)     | 100%           | \$ 396             | \$ 11,887       | \$ (6,293)        | \$ -                | \$ 12                            | \$ 16                   | \$ 424                                     |  |
| 34    | Hauling Permit, per load  | New                  | 10            | \$ -                        | \$ 55     | 0%                 | \$ 551      | \$ -           | \$ 551         | 100%           | \$ 55              | n/a             | n/a               |                     | TBD                              | TBD                     | TBD  |  |
| 35    | Sidewalk and Driveway Permit - 1st 25 ft                            | Fee                  | 150           | \$ 553                      | \$ 563    | 98%                | \$ 84,458   | \$ 82,950      | \$ 1,508       | 9%             | \$ 48              | \$ 7,200        | \$ (75,750)       | \$ 77,258           | \$ 1                             | \$ 2                    | \$ 51                                      |  |
| 36    | Sidewalk and Driveway Permit - each add'l 25 ft                     | Fee                  | 150           | \$ 191                      | \$ 196    | 97%                | \$ 29,415   | \$ 28,650      | \$ 765         | 24%            | \$ 48              | \$ 7,200        | \$ (21,450)       | \$ 22,215           | \$ 1                             | \$ 2                    | \$ 51                                      |  |
| 37    | Working without Permit  | NEW, Penalty         | -             | \$ -                        | \$ 500    | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | fee, or \$500      | n/a             | n/a               |                     | TBD                              | TBD                     | greater of 2x fee, or \$500                |  |
| 38    | <b>Other Services</b>   |                      |               |                             |           |                    |             |                |                |                |                    |                 |                   |                     |                                  |                         |  |  |
| 39    | Abandonment of ROW  | Fee                  | 2             | \$ 1,847                    | \$ 6,107  | 30%                | \$ 12,214   | \$ 3,694       | \$ 8,520       | 29%            | \$ 1,776           | \$ 3,552        | \$ (142)          | \$ 8,662            | \$ 53                            | \$ 71                   | \$ 1,900                                   | Low Activity   |
| 40    | Address Change/ Correction  | Fee                  | 15            | \$ 510                      | \$ 2,280  | 22%                | \$ 34,198   | \$ 7,650       | \$ 26,548      | 21%            | \$ 490             | \$ 7,350        | \$ (300)          | \$ 26,848           | \$ 15                            | \$ 20                   | \$ 524                                     | Low Activity   |
| 41    | Apportionment of Assessment   | Fee                  | 1             | \$ 2,827                    | \$ 3,181  | 89%                | \$ 3,181    | \$ 2,827       | \$ 354         | 85%            | \$ 2,718           | \$ 2,718        | \$ (109)          | \$ 463              | \$ 82                            | \$ 109                  | \$ 2,908                                   | Low Activity   |
| 42    | Benchmark Maintenance Fee   | Fee                  | 60            | \$ 142                      | \$ 165    | 86%                | \$ 9,919    | \$ 8,520       | \$ 1,399       | 100%           | \$ 165             | \$ 9,919        | \$ 1,399          | \$ -                | \$ 5                             | \$ 7                    | \$ 177                                     | plus Public Notice Lists fee   |
| 43    | €3-Inspection   | moved to Stormwater  |               | \$ 8,851                    | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ -               | \$ -            | \$ -              | \$ -                | \$ -                             | \$ -                    | \$ -                                       |  |
| 44    | €3-Plan-Check   | moved to Stormwater  |               | \$ 3,783                    | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ -               | \$ -            | \$ -              | \$ -                | \$ -                             | \$ -                    | \$ -                                       |  |
| 45    | Certificate of Map Correction                                       | Fee                  | 1             | \$ 226                      | \$ 263    | 86%                | \$ 263      | \$ 226         | \$ 37          | 100%           | \$ 263             | \$ 263          | \$ 37             | \$ -                | \$ 8                             | \$ 11                   | \$ 281                                     | plus Public Notice Lists fee   |
| 47    | City Property Rental Permit   | Per Day              | 1             | \$ 1,599                    | \$ 1,715  | 93%                | \$ 1,715    | \$ 1,599       | \$ 116         | 100%           | \$ 1,715           | \$ 1,715        | \$ 116            | \$ -                | \$ 51                            | \$ 69                   | \$ 1,835                                   |  |
| 48    | Data Request  | Fee                  | 1             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | t&m                | n/a             | n/a               |                     | TBD                              | TBD                     | t&m  | Staff hourly rates identified below  |
| 49    | Flood Map Revision  | Fee                  | 2             | \$ 865                      | \$ 861    | 100%               | \$ 1,722    | \$ 1,730       | \$ (8)         | 100%           | \$ 861             | \$ 1,722        | \$ (8)            | \$ -                | \$ 26                            | \$ 34                   | \$ 921                                     |  |
| 50    | Flood Plain Letter  | Fee                  | 5             | \$ 179                      | \$ 201    | 89%                | \$ 1,003    | \$ 895         | \$ 108         | 100%           | \$ 201             | \$ 1,003        | \$ 108            | \$ -                | \$ 6                             | \$ 8                    | \$ 215                                     |  |
| 51    | Quit Claim (abandoned easement)                                     | Fee                  | 2             | \$ 1,158                    | \$ 3,396  | 34%                | \$ 6,792    | \$ 2,316       | \$ 4,476       | 33%            | \$ 1,113           | \$ 2,226        | \$ (90)           | \$ 4,566            | \$ 33                            | \$ 45                   | \$ 1,191                                   | Low Activity   |
| 52    | Recycle: Construction & Demo Debris Fee                             | Fee                  | 200           | \$ 443                      | \$ 491    | 90%                | \$ 98,160   | \$ 88,600      | \$ 9,560       | 100%           | \$ 491             | \$ 98,160       | \$ 9,560          | \$ -                | \$ 15                            | \$ 20                   | \$ 525                                     | Cul de sacs and school district: no charge; Residential streets: \$55; All other streets: \$534. |
| 53    | Street Closure Permit   | Per Day              | 1             | \$ 301                      | \$ 513    | 59%                | \$ 513      | \$ 301         | \$ 212         | 100%           | \$ 513             | \$ 513          | \$ 212            | \$ -                | \$ 15                            | \$ 21                   | \$ 549                                     |  |
| 54    | Street Name Change  | Fee                  | 1             | \$ 2,295                    | \$ 2,643  | 87%                | \$ 2,643    | \$ 2,295       | \$ 348         | 100%           | \$ 2,643           | \$ 2,643        | \$ 348            | \$ -                | \$ 79                            | \$ 106                  | \$ 2,828                                   |  |
| 55    | Final Map 5 - 20 Lots   | Fee                  | 2             | \$ 7,842                    | \$ 19,046 | 41%                | \$ 38,092   | \$ 15,684      | \$ 22,408      | 40%            | \$ 7,540           | \$ 15,080       | \$ (604)          | \$ 23,012           | \$ 226                           | \$ 302                  | \$ 8,068                                   |  |
| 55.1  | Final Map 21+ Lots  | Fee                  | -             | \$ 28,569                   | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 40%            | \$ 11,311          | \$ -            | \$ -              | \$ -                | \$ 339                           | \$ 452                  | \$ 12,103                                  |  |
| 56    | Parcel Map  | Fee                  | 10            | \$ 3,354                    | \$ 11,169 | 30%                | \$ 111,687  | \$ 33,540      | \$ 78,147      | 29%            | \$ 3,225           | \$ 32,250       | \$ (1,290)        | \$ 79,437           | \$ 97                            | \$ 129                  | \$ 3,451                                   |  |
| 57    | Administrative Time Extension Fee                                   | 10.9% of orig. fee   | 3             | \$ 10,946                   | \$ -      | 0%                 | \$ -        | \$ 0           | \$ (0)         | 100%           | \$ 10,000          | \$ 0            | \$ (0)            | \$ (0)              | \$ 0                             | \$ 0                    | \$ 10,300                                  |  |
| 58    | Utility Easement Agreement  | Fee                  | 3             | \$ 1,599                    | \$ 1,849  | 86%                | \$ 5,548    | \$ 4,797       | \$ 751         | 100%           | \$ 1,538           | \$ 4,613        | \$ (185)          | \$ 935              | \$ 46                            | \$ 62                   | \$ 1,645                                   | Staff hourly rates identified below  |
| 59    | Deferred Improvement Agreement                                      | Deposit + T/M        | 2             | \$ 3,599                    | \$ 4,157  | 87%                | \$ 8,313    | \$ 7,198       | \$ 1,115       | 100%           | Deposit + T/M      | n/a             | n/a               |                     | TBD                              | TBD                     | Deposit + T/M                              | Staff hourly rates identified below  |
| 60    | Plot Plan Check Fee   | Deposit + T/M        | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Deposit + T/M      | n/a             | n/a               |                     | TBD                              | TBD                     | Deposit + T/M                              |  |
| 61    | Consultant Review and/or Inspection                                 | Deposit + Consultant | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%  |                 |                   |                     | TBD                              | TBD                     | Actual Cost + 20%                          |  |

User Fee Study Summary Sheet

City of Vallejo  
 Engineering  
 FY 2018-19

(all fees include a 7% surcharge)

| Fee #           | Service Name                                      | Fee Description           | Annual Volume | Current Fee with Surcharges | Full Cost | Current Recovery % | Annual Cost | Annual Revenue | Annual Subsidy | Recovery Level | Fee @ Policy Level        | Annual Revenue2 | Increased Revenue | Recommended Subsidy | Permit Streamlining Surcharge 3% | Technology Surcharge 4% | FY 2018-19 Recommended Fee with Surcharges | Notes                               |
|-----------------|---|---------------------------|---------------|-----------------------------|-----------|--------------------|-------------|----------------|----------------|----------------|---------------------------|-----------------|-------------------|---------------------|----------------------------------|-------------------------|--|-------------------------------------|
| 62              | Map Amendment                                     | 25% of applicable map fee | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | 25% of applicable map fee | n/a             | n/a               |                     |                                  |                         |  |                                     |
| 63              | Technology installations on City-owned Facilities | NEW                       | -             | \$ -                        | \$ 2,593  | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 2,593                  | \$ -            | \$ -              | \$ -                | \$ 78                            | \$ 104                  | \$ 2,775                                   |                                     |
| 70              | <b>Staff Hourly Rates</b>                         |                           |               |                             |           |                    |             |                |                |                |                           |                 |                   |                     |                                  |                         |  |                                     |
| 71              | Sr. Civil Engineer                                | Hourly Rate               | -             | \$ -                        | \$ 145    | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 145                    | \$ -            | \$ -              | \$ -                | \$ 4                             | \$ 6                    | \$ 155                                     |                                     |
| 72              | Associate Civil Engineer                          | Hourly Rate               | -             | \$ -                        | \$ 131    | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 131                    | \$ -            | \$ -              | \$ -                | \$ 4                             | \$ 5                    | \$ 141                                     |                                     |
| 73              | Assistant Civil Engineer                          | Hourly Rate               | -             | \$ -                        | \$ 116    | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 116                    | \$ -            | \$ -              | \$ -                | \$ 3                             | \$ 5                    | \$ 124                                     |                                     |
| 74              | Sr. Engineering Technician                        | Hourly Rate               | -             | \$ -                        | \$ 123    | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 123                    | \$ -            | \$ -              | \$ -                | \$ 4                             | \$ 5                    | \$ 132                                     |                                     |
| 75              | Engineering Technician II                         | Hourly Rate               | -             | \$ -                        | \$ 110    | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | \$ 110                    | \$ -            | \$ -              | \$ -                | \$ 3                             | \$ 4                    | \$ 118                                     | Staff hourly rates identified above |
| 76              | Consultant Review and/or Inspection               | Deposit + Consultant      | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%         | n/a             | n/a               |                     | n/a                              | n/a                     | Actual Cost + 20%                          |                                     |
| 77              | Traffic Impact Analysis - Staff                   | Deposit + T/M             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Deposit + T/M             | n/a             | n/a               |                     | n/a                              | n/a                     | Deposit + T/M                              |                                     |
| 78              | Traffic Impact Analysis - Consultant              | Deposit + Consultant      | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%           | Actual Cost + 20%         | n/a             | n/a               |                     | n/a                              | n/a                     | Actual Cost + 20%                          |                                     |
| Total User Fees |   |                           |               |                             |           |                    | \$606,426   | \$456,421      | \$150,004      |                |                           | \$353,756       | -\$95,467         | \$243,805           |                                  |                         | \$379,634                                  |                                     |

Footnotes

Staff hourly rates for overtime will be billed at 150% of the regular hourly rate  
 Fee #13: projects over 50 linear feet will be charged as regular excavations.  
 Fee #57: this fee should not be increased by CPI annually.



User Fee Study Summary Sheet

City of Vallejo  
 Planning  
 FY 2018-19

| Ord                        | Service Name   | Fee Description   | Annual Volume  | Current Fee with Surcharges | Full Cost            | Current Recovery % | Annual            |                   |                   | Recommendations |                      |                   |                   |                     | Surcharges                       |                |                                   | FY 2018-19 Recommended Fee with Surcharges |
|----------------------------|--|-------------------|----------------|-----------------------------|----------------------|--------------------|-------------------|-------------------|-------------------|-----------------|----------------------|-------------------|-------------------|---------------------|----------------------------------|----------------|-----------------------------------|--|
|                            |  |                   |                |                             |                      |                    | Annual Cost       | Annual Revenue    | Annual Subsidy    | Per Unit        |                      | Annual            |                   |                     | General Plan Update Surcharge 5% | Technology 4%  | Permit Streamlining Surcharges 3% |  |
|                            |  |                   |                |                             |                      |                    |                   |                   |                   | Recovery Level  | Fee @ Policy Level   | Annual Revenue    | Increased Revenue | Recommended Subsidy |                                  |                |                                   |  |
| <b>Zoning Applications</b> |  |                   |                |                             |                      |                    |                   |                   |                   |                 |                      |                   |                   |                     |                                  |                |                                   |  |
| 1                          | Administrative Permit - Major/New Seasonal Sales Lot                           | Fee               | 11             | \$ 607                      | \$ 648               | 94%                | \$ 7,130          | \$ 6,677          | \$ 453            | 100%            | \$ 648               | \$ 7,130          | \$ 453            | \$ -                | 32                               | 26             | 19                                | \$ 726                                     |
| 2                          | Administrative Permit - Minor/Seasonal Sales Lot Renewal                       | Fee               | 10             | \$ 95                       | \$ 71                | 133%               | \$ 712            | \$ 950            | \$ (238)          | 100%            | \$ 71                | \$ 712            | \$ (238)          | \$ -                | 4                                | 3              | 2                                 | \$ 80                                      |
| <del>3.1</del>             | <del>Administrative Permit - Christmas Tree Lot - New</del>                    | <del>Fee</del>    | <del>---</del> | <del>\$ 607</del>           | <del>\$ 648</del>    | <del>94%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 648</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>32</del>                    | <del>26</del>  | <del>19</del>                     | <del>\$ 726</del>                          |
| <del>3.2</del>             | <del>Administrative Permit - Christmas Tree Lot - Renewal</del>                | <del>Fee</del>    | <del>---</del> | <del>\$ 304</del>           | <del>\$ 324</del>    | <del>94%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 324</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>16</del>                    | <del>13</del>  | <del>10</del>                     | <del>\$ 363</del>                          |
| 4                          | Annexations  | Fee               | -              | Hourly                      | \$ 172               | 0%                 | n/a               | n/a               | n/a               | 100%            | \$ 172               | \$ -              | n/a               | 9                   | 7                                | 5              | Hourly                            |  |
| 5                          | Appeal to Commission plus noticing fee   | Fee               | 1              | \$ 566                      | \$ 5,203             | 11%                | \$ 5,203          | \$ 566            | \$ 4,637          | 12%             | \$ 600               | \$ 600            | \$ 34             | \$ 4,603            | 30                               | 24             | 18                                | \$ 672                                     |
| 6                          | Appeal to Council plus noticing fee  | Fee               | 3              | \$ 566                      | \$ 7,852             | 7%                 | \$ 23,556         | \$ 1,698          | \$ 21,858         | 8%              | \$ 600               | \$ 1,800          | \$ 102            | \$ 21,756           |                                  |                |                                   | \$ 674                                     |
| 7                          | Certificate of Appropriateness - Public Hearing                                | Fee               | 2              | \$ 2,243                    | \$ 2,629             | 85%                | \$ 5,259          | \$ 4,486          | \$ 773            | 100%            | \$ 2,629             | \$ 5,259          | \$ 773            | \$ -                | 131                              | 105            | 79                                | \$ 2,945                                   |
| 8                          | <del>Certificate of Appropriateness - Demolitions, Minor</del>                 | <del>Fee</del>    | <del>---</del> | <del>\$ 669</del>           | <del>\$ 641</del>    | <del>104%</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 641</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>32</del>                    | <del>26</del>  | <del>19</del>                     | <del>\$ 718</del>                          |
| 9                          | Certificate of Appropriateness - Demolitions, Major                            | Fee               | ---            | \$ 3,171                    | \$ 3,033             | 105%               | \$ ---            | \$ ---            | \$ ---            | 100%            | \$ 3,033             | \$ ---            | \$ ---            | \$ ---              | 152                              | 121            | 91                                | \$ 3,397                                   |
| 10                         | Certificate of Appropriateness - Staff level                                   | Fee               | 4              | \$ 583                      | \$ 616               | 95%                | \$ 2,465          | \$ 2,332          | \$ 133            | 100%            | \$ 616               | \$ 2,465          | \$ 133            | \$ -                | 31                               | 25             | 18                                | \$ 690                                     |
| 11                         | Certificate of Compliance  | Fee               | 1              | \$ 1,650                    | \$ 2,410             | 68%                | \$ 2,410          | \$ 1,650          | \$ 760            | 100%            | \$ 2,410             | \$ 2,410          | \$ 760            | \$ -                | 120                              | 96             | 72                                | \$ 2,699                                   |
| 12                         | Certificate of Conformity  | Fee               | -              | \$ 1,962                    | \$ 2,051             | 96%                | \$ -              | \$ -              | \$ -              | 100%            | \$ 2,051             | \$ -              | \$ -              | \$ -                | 103                              | 82             | 62                                | \$ 2,297                                   |
| 13                         | Development Agreement  | Hourly            | -              | Hourly                      | \$ 172               | 0%                 | n/a               | n/a               | n/a               | 100%            | \$ 172               | \$ -              | n/a               | 9                   | 7                                | 5              | Hourly                            |  |
| 14                         | <del>Development Agreement - Amendment</del>                                   | <del>Hourly</del> | <del>---</del> | <del>Hourly</del>           | <del>\$ 172</del>    | <del>0%</del>      | <del>n/a</del>    | <del>n/a</del>    | <del>n/a</del>    | <del>100%</del> | <del>\$ 172</del>    | <del>\$ ---</del> | <del>n/a</del>    | <del>\$ ---</del>   | <del>9</del>                     | <del>7</del>   | <del>5</del>                      | <del>\$ 193</del>                          |
| 15                         | <del>Development Agreement - Review</del>                                      | <del>Hourly</del> | <del>---</del> | <del>Hourly</del>           | <del>\$ 172</del>    | <del>0%</del>      | <del>n/a</del>    | <del>n/a</del>    | <del>n/a</del>    | <del>100%</del> | <del>\$ 172</del>    | <del>\$ ---</del> | <del>n/a</del>    | <del>\$ ---</del>   | <del>9</del>                     | <del>7</del>   | <del>5</del>                      | <del>\$ 193</del>                          |
| 16                         | General Plan Amendment   | Fee               | -              | \$ 8,269                    | \$ 6,147             | 135%               | \$ -              | \$ -              | \$ -              | 100%            | \$ 6,147             | \$ -              | \$ -              | \$ -                | 307                              | 246            | 184                               | \$ 6,884                                   |
| 17                         | General Plan Amendment <5 acres or <.5 FAR                                     | Fee               | -              | \$ 4,133                    | \$ 3,073             | 134%               | \$ -              | \$ -              | \$ -              | 100%            | \$ 3,073             | \$ -              | \$ -              | \$ -                | 154                              | 123            | 92                                | \$ 3,442                                   |
| 17.1                       | Landscape Review (WELO) - Existing Residence                                   | Fee               | -              | \$ 706                      | \$ 2,809             | 25%                | \$ -              | \$ -              | \$ -              | 100%            | \$ 2,809             | \$ -              | \$ -              | \$ -                | 140                              | 112            | 84                                | \$386 +Cost of Consultant                  |
| 17.2                       | Landscape Review (WELO) - All Other  | Fee               | -              | \$ 1,607                    | \$ 1,728             | 93%                | \$ -              | \$ -              | \$ -              | 100%            | \$ 1,728             | \$ -              | \$ -              | \$ -                | 86                               | 69             | 52                                | \$965 +Cost of Consultant + 20% Admin Fee  |
| <del>17.3</del>            | <del>Landscape Review - Public &amp; Private</del>                             | <del>Fee</del>    | <del>---</del> | <del>\$ 1,607</del>         | <del>\$ 1,728</del>  | <del>93%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 1,728</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>86</del>                    | <del>69</del>  | <del>52</del>                     | <del>\$ 1,935</del>                        |
| 18                         | Minor Exception  | Fee               | 5              | \$ 1,524                    | \$ 1,699             | 90%                | \$ 8,493          | \$ 7,620          | \$ 873            | 100%            | \$ 1,699             | \$ 8,493          | \$ 873            | \$ -                | 85                               | 68             | 51                                | \$ 1,903                                   |
| 19                         | Minor Use permit - General   | Fee               | 2              | \$ 1,132                    | \$ 1,330             | 85%                | \$ 2,661          | \$ 2,264          | \$ 397            | 100%            | \$ 1,330             | \$ 2,661          | \$ 397            | \$ -                | 67                               | 53             | 40                                | \$ 1,490                                   |
| 20                         | <del>Minor Use Permit - Day Care</del>   | <del>Fee</del>    | <del>---</del> | <del>\$ 1,183</del>         | <del>\$ 1,091</del>  | <del>108%</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 1,091</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>55</del>                    | <del>44</del>  | <del>33</del>                     | <del>\$ 1,222</del>                        |
| 21                         | Accessory Dwelling Unit  | Fee               | 4              | \$ 816                      | \$ 593               | 138%               | \$ 2,372          | \$ 3,264          | \$ (892)          | 100%            | \$ 593               | \$ 2,372          | \$ (892)          | \$ -                | 30                               | 24             | 18                                | \$ 664                                     |
| 22                         | <del>Planned Development - Master Plan</del>                                   | <del>Fee</del>    | <del>---</del> | <del>\$ 19,022</del>        | <del>\$ 21,122</del> | <del>90%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 21,122</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>1056</del>                  | <del>845</del> | <del>634</del>                    | <del>\$ 23,657</del>                       |
| 23                         | <del>Planned Development - Master Plan &lt;5 acres or &lt;.5 FAR</del>         | <del>Fee</del>    | <del>---</del> | <del>\$ 9,510</del>         | <del>\$ 7,933</del>  | <del>120%</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 7,933</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>397</del>                   | <del>317</del> | <del>238</del>                    | <del>\$ 8,885</del>                        |
| 24                         | Planned Development- Master/Unit Plans   | Fee               | -              | \$ 19,225                   | \$ 20,302            | 95%                | \$ -              | \$ -              | \$ -              | 100%            | \$ 20,302            | \$ -              | \$ -              | \$ -                | 1015                             | 812            | 609                               | \$5k Deposit + Hourly (Max \$22,739)       |
| 25                         | <del>Planned Development - Master/Unit Plans &lt;5 acres or &lt;.5 FAR</del>   | <del>Fee</del>    | <del>---</del> | <del>\$ 9,611</del>         | <del>\$ 7,786</del>  | <del>123%</del>    | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 7,786</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>389</del>                   | <del>311</del> | <del>234</del>                    | <del>\$ 8,720</del>                        |
| 26                         | Planned Development- Unit plan (Public Hearing)                                | Fee               | -              | \$ 7,646                    | \$ 16,175            | 47%                | \$ -              | \$ -              | \$ -              | 100%            | \$ 16,175            | \$ -              | \$ -              | \$ -                | 809                              | 647            | 485                               | \$3k Deposit + Hourly (Max \$18,116)       |
| 27                         | <del>Planned Development - Unit Plan (Council) &lt;5 acres or &lt;.5 FAR</del> | <del>Fee</del>    | <del>---</del> | <del>\$ 4,456</del>         | <del>\$ 6,314</del>  | <del>71%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 6,314</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>316</del>                   | <del>253</del> | <del>189</del>                    | <del>\$ 7,071</del>                        |
| 28                         | <del>Planned Development - Unit plan (Commission)</del>                        | <del>Fee</del>    | <del>---</del> | <del>\$ 7,703</del>         | <del>\$ 9,991</del>  | <del>77%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 9,991</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>500</del>                   | <del>400</del> | <del>300</del>                    | <del>\$ 11,190</del>                       |
| 29                         | <del>Planned Development - Unit plan (Single Family Dwelling)</del>            | <del>Fee</del>    | <del>---</del> | <del>\$ 4,636</del>         | <del>\$ 6,069</del>  | <del>76%</del>     | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del> | <del>100%</del> | <del>\$ 6,069</del>  | <del>\$ ---</del> | <del>\$ ---</del> | <del>\$ ---</del>   | <del>303</del>                   | <del>243</del> | <del>182</del>                    | <del>\$ 6,798</del>                        |
| 30                         | Planned Development - Unit plan (Amendment)                                    | Fee               | 3              | 25% of orig. fee            | policy               | n/a                | n/a               | n/a               | n/a               | 100%            | 25% of orig. fee     | n/a               | n/a               |                     |                                  |                |                                   | \$3k Deposit + Hourly (Max \$5,684)        |
| 31                         | Planned Development - Unit plan (Staff)  | Fee               | -              | \$ 4,089                    | \$ 5,511             | 74%                | \$ -              | \$ -              | \$ -              | 100%            | \$ 5,511             | \$ -              | \$ -              | \$ -                | 276                              | 220            | 165                               | \$ 6,172                                   |
| 32                         | Preliminary Review   | Hourly            | 5              | Hourly                      | \$ 172               | 0%                 | n/a               | n/a               | n/a               | 100%            | \$ 172               | \$ 860            | n/a               |                     | 9                                | 7              | 5                                 | Hourly                                     |
| 33                         | Public Convenience or Necessity  | Fee               | -              | \$ 4,025                    | \$ 1,516             | 265%               | \$ -              | \$ -              | \$ -              | 100%            | \$ 1,516             | \$ -              | \$ -              | \$ -                | 76                               | 61             | 45                                | \$ 1,698                                   |
| 34                         | Public Notice Mailing (100 & 200 feet)   | Fee               | 3              | \$ 253                      | \$ 287               | 88%                | \$ 860            | \$ 759            | \$ 101            | 100%            | \$ 287               | \$ 860            | \$ 101            | \$ -                | 14                               | 11             | 9                                 | \$ 321                                     |

User Fee Study Summary Sheet

City of Vallejo  
 Planning  
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| Ord  | Service Name   | Fee Description | Annual Volume | Current Fee with Surcharges | Full Cost | Current Recovery % | Annual      |                |                | Recommendations |                    |                             |                   |                     | Surcharges                       |               |                                   | FY 2018-19 Recommended Fee with Surcharges |
|------|--|-----------------|---------------|-----------------------------|-----------|--------------------|-------------|----------------|----------------|-----------------|--------------------|-----------------------------|-------------------|---------------------|----------------------------------|---------------|-----------------------------------|--|
|      |  |                 |               |                             |           |                    | Annual Cost | Annual Revenue | Annual Subsidy | Per Unit        |                    | Annual                      |                   |                     | General Plan Update Surcharge 5% | Technology 4% | Permit Streamlining Surcharges 3% |  |
|      |  |                 |               |                             |           |                    |             |                |                | Recovery Level  | Fee @ Policy Level | Annual Revenue <sup>2</sup> | Increased Revenue | Recommended Subsidy |                                  |               |                                   |  |
| 35   | Public Notice Mailing (500 feet)                               | Fee             | -             | \$ 632                      | \$ 509    | 124%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 509             | \$ -                        | \$ -              | \$ -                | 25                               | 20            | 15                                | \$ 571                                     |
| 36   | Rezoning, Prezoning, Text Amendment                            | Fee             | -             | \$ 9,227                    | \$ 8,097  | 114%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 8,097           | \$ -                        | \$ -              | \$ -                | 405                              | 324           | 243                               | \$5k Deposit + Hourly (Max \$9,069)        |
| 37   | Rezoning, Prezoning, Text Amendment <5 acres or <.5 FAR        | Fee             | -             | \$ 4,612                    | \$ 4,049  | 114%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 4,049           | \$ -                        | \$ -              | \$ -                | 202                              | 162           | 121                               | \$ 4,534                                   |
| 38   | Sign Permits - Over-the-Counter                                | Fee             | 13            | \$ 120                      | \$ 125    | 96%                | \$ 1,620    | \$ 1,560       | \$ 60          | 100%            | \$ 125             | \$ 1,620                    | \$ 60             | \$ -                | 6                                | 5             | 4                                 | \$ 140                                     |
| 39   | Sign Permits - All Others                                      | Fee             | 48            | \$ 242                      | \$ 320    | 76%                | \$ 15,378   | \$ 11,616      | \$ 3,762       | 100%            | \$ 320             | \$ 15,378                   | \$ 3,762          | \$ -                | 16                               | 13            | 10                                | \$ 359                                     |
| 40   | Sign Master Plan/Program                                       | Fee             | -             | \$ 644                      | \$ 1,624  | 40%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 1,624           | \$ -                        | \$ -              | \$ -                | 81                               | 65            | 49                                | \$ 1,819                                   |
| 41   | Site Development - Existing Single Family Dwelling             | Fee             | -             | \$ 3,246                    | \$ 3,072  | 106%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 3,072           | \$ -                        | \$ -              | \$ -                | 154                              | 123           | 92                                | \$ 3,441                                   |
| 42   | Site Development - Existing Single Family Dwelling (View-Dist) | Fee             | -             | \$ 5,223                    | \$ 5,120  | 102%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 5,120           | \$ -                        | \$ -              | \$ -                | 256                              | 205           | 154                               | \$ 5,734                                   |
| 43   | Site Development - Other Existing Use                          | Fee             | -             | \$ 3,720                    | \$ 3,872  | 96%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 3,872           | \$ -                        | \$ -              | \$ -                | 194                              | 155           | 116                               | \$ 4,336                                   |
| 44   | Site Development - Major (Staff Level)                         | Fee             | 4             | \$ 3,940                    | \$ 4,116  | 96%                | \$ 16,462   | \$ 15,760      | \$ 702         | 100%            | \$ 4,116           | \$ 16,462                   | \$ 702            | \$ -                | 206                              | 165           | 123                               | \$ 4,609                                   |
| 45   | Site Development - Major (Public Hearing)                      | Fee             | -             | \$ 5,465                    | \$ 5,392  | 101%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 5,392           | \$ -                        | \$ -              | \$ -                | 270                              | 216           | 162                               | \$3k Deposit + Hourly (Max \$7,621)        |
| 46   | Site Development - Multi-Family                                | Fee             | -             | \$ 6,419                    | \$ 6,805  | 94%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 6,805           | \$ -                        | \$ -              | \$ -                | 240                              | 272           | 204                               | \$ 7,621                                   |
| 46.1 | Site Development - SB 35 and/or Density Bonus                  | Fee             | -             | \$ -                        | \$ 3,456  | 101%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 3,456           | \$ -                        | \$ -              | \$ -                | 173                              | 138           | 104                               | \$ 3,456                                   |
| 47   | Site Development - Other New Uses 1-5,000 square feet          | Fee             | -             | \$ 5,601                    | \$ 7,262  | 77%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 7,262           | \$ -                        | \$ -              | \$ -                | 363                              | 290           | 218                               | \$ 8,133                                   |
| 48   | Site Development - Other New Uses > 5,000 square feet          | Fee             | -             | \$ 6,358                    | \$ 8,485  | 75%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 8,485           | \$ -                        | \$ -              | \$ -                | 424                              | 339           | 255                               | \$ 9,503                                   |
| 49   | Site Development - Time Extension                              | Fee             | -             | \$ 878                      | \$ 864    | 102%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 864             | \$ -                        | \$ -              | \$ -                | 43                               | 35            | 26                                | \$ 968                                     |
| 50   | Site Development - Minor                                       | Fee             | 4             | \$ 706                      | \$ 616    | 115%               | \$ 2,465    | \$ 2,824       | \$ (359)       | 100%            | \$ 616             | \$ 2,465                    | \$ (359)          | \$ -                | 31                               | 25            | 18                                | \$ 690                                     |
| 51   | Special Requests   | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | Hourly                                     |
| 52   | Specific Plan - New/Amendment                                  | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | Hourly                                     |
| 53   | Specific Plan Amendment  | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | \$ 193                                     |
| 54   | Unit Investigations  | Fee             | -             | \$ 1,645                    | \$ 1,696  | 97%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 1,696           | \$ -                        | \$ -              | \$ -                | 85                               | 68            | 51                                | \$ 1,900                                   |
| 55   | Use Permit - Existing Structures                               | Fee             | 10            | \$ 3,317                    | \$ 4,073  | 81%                | \$ 40,732   | \$ 33,170      | \$ 7,562       | 100%            | \$ 4,073           | \$ 40,732                   | \$ 7,562          | \$ -                | 204                              | 163           | 122                               | \$ 4,562                                   |
| 56   | Use Permit - Off-Site Signs                                    | Fee             | -             | \$ 3,317                    | \$ 3,339  | 99%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 3,339           | \$ -                        | \$ -              | \$ -                | 167                              | 134           | 100                               | \$ 3,740                                   |
| 57   | Use Permit - New Structures                                    | Fee             | -             | \$ 3,317                    | \$ 4,007  | 83%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 4,007           | \$ -                        | \$ -              | \$ -                | 200                              | 160           | 120                               | \$ 4,488                                   |
| 58   | Use Permit - Amendment   | Fee             | 2             | 25% of orig. fee            | policy    | n/a                | n/a         | n/a            | n/a            | 100%            | 25% of orig. fee   | n/a                         | n/a               | \$ -                |                                  |               |                                   | 25% of orig. fee                           |
| 59   | Variance/ Variance Single Family Dwelling                      | Fee             | -             | \$ 7,395                    | \$ 6,100  | 121%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 6,100           | \$ -                        | \$ -              | \$ -                | 305                              | 244           | 183                               | \$ 6,832                                   |
| 60   | Zoning Verification Letter                                     | Fee             | 20            | \$ 242                      | \$ 320    | 76%                | \$ 6,408    | \$ 4,840       | \$ 1,568       | 100%            | \$ 320             | \$ 6,408                    | \$ 1,568          | \$ -                | 16                               | 13            | 10                                | \$ 359                                     |
| 61   | Mare Is. - Administrative Permit                               | Fee             | -             | \$ 900                      | \$ 908    | 99%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 908             | \$ -                        | \$ -              | \$ -                | 45                               | 36            | 27                                | \$ 1,017                                   |
| 62   | Mare Is. - Cert. of Appropriateness - Demo (Major)             | Fee             | -             | \$ 8,033                    | \$ 9,161  | 88%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 9,161           | \$ -                        | \$ -              | \$ -                | 458                              | 366           | 275                               | \$ 10,261                                  |
| 63   | Mare Is. - Cert. of Appropriateness - Demo (Minor)             | Fee             | -             | \$ 4,173                    | \$ 4,227  | 99%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 4,227           | \$ -                        | \$ -              | \$ -                | 211                              | 169           | 127                               | \$ 4,734                                   |
| 64   | Mare Is. - Cert. of Appropriateness - All Other                | Fee             | -             | \$ 1,084                    | \$ 1,109  | 98%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 1,109           | \$ -                        | \$ -              | \$ -                | 44                               | 33            | 17                                | \$ 1,204                                   |
| 65   | Mare Is. - Development Agreement                               | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | \$ 193                                     |
| 66   | Mare Is. - Development Agreement - Amendment                   | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | \$ 193                                     |
| 67   | Mare Is. - Development Agreement - Annual Review               | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | \$ 193                                     |
| 68   | Mare Is. - Planned Development - Unit Plan 1-5 res.            | Fee             | -             | \$ 7,187                    | \$ 7,762  | 93%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 7,762           | \$ -                        | \$ -              | \$ -                | 288                              | 310           | 233                               | \$ 8,694                                   |
| 69   | Mare Is. - Planned Development - Unit Plan 5-20 res.           | Fee             | -             | \$ 9,018                    | \$ 9,594  | 94%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 9,594           | \$ -                        | \$ -              | \$ -                | 480                              | 384           | 288                               | \$ 10,745                                  |
| 70   | Mare Is. - Planned Development - Unit Plan >20 res.            | Fee             | -             | \$ 9,593                    | \$ 10,053 | 95%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 10,053          | \$ -                        | \$ -              | \$ -                | 503                              | 402           | 302                               | \$ 11,259                                  |
| 71   | Mare Is. - Use Permit  | Fee             | -             | \$ 5,492                    | \$ 5,794  | 95%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 5,794           | \$ -                        | \$ -              | \$ -                | 290                              | 232           | 174                               | \$ 6,489                                   |
| 72   | Mare Is. - Specific Plan Amendment                             | Hourly          | -             | Hourly                      | \$ 172    | 0%                 | n/a         | n/a            | n/a            | 100%            | \$ 172             | \$ -                        | n/a               | \$ -                | 9                                | 7             | 5                                 | \$ 193                                     |
| 73   | <b>Environmental Quality</b>                                   |                 |               |                             |           |                    |             |                |                |                 |                    |                             |                   |                     |                                  |               |                                   |  |
| 74   | Environmental Impact Report                                    | Fee             | -             | consult + 21%               | n/a       | n/a                | n/a         | n/a            | n/a            | 100%            | consult + 20%      | n/a                         | n/a               | \$ -                |                                  |               |                                   | consult + 20%                              |
| 75   | Mitigated Negative Declaration, City Staff Prepared            | Fee             | 4             | \$ 6,119                    | \$ 7,514  | 81%                | \$ 30,056   | \$ 24,476      | \$ 5,580       | 100%            | \$ 7,514           | \$ 30,056                   | \$ 5,580          | \$ -                | 376                              | 301           | 225                               | \$ 8,416                                   |
| 75.5 | Mitigated Negative Declaration, Consultant Prepared            | Fee             | -             | \$ 6,119                    | n/a       | n/a                | n/a         | n/a            | n/a            | 100%            | consult + 20%      | n/a                         | n/a               | \$ -                |                                  |               |                                   | consult + 20%                              |

User Fee Study Summary Sheet

City of Vallejo  
 Planning  
 FY 2018-19

| Ord             | Service Name   | Fee Description | Annual Volume | Current Fee with Surcharges | Full Cost | Current Recovery % | Annual      |                |                | Recommendations |                    |                             |                   |                     | Surcharges                       |               |                                   | FY 2018-19 Recommended Fee with Surcharges |
|-----------------|--|-----------------|---------------|-----------------------------|-----------|--------------------|-------------|----------------|----------------|-----------------|--------------------|-----------------------------|-------------------|---------------------|----------------------------------|---------------|-----------------------------------|--|
|                 |  |                 |               |                             |           |                    | Annual Cost | Annual Revenue | Annual Subsidy | Per Unit        |                    | Annual                      |                   |                     | General Plan Update Surcharge 5% | Technology 4% | Permit Streamlining Surcharges 3% |  |
|                 |  |                 |               |                             |           |                    |             |                |                | Recovery Level  | Fee @ Policy Level | Annual Revenue <sup>2</sup> | Increased Revenue | Recommended Subsidy |                                  |               |                                   |  |
| 76              | Negative Declaration                                 | Fee             |               | \$ 2,635                    | \$ 3,303  | 80%                | \$          | \$             | \$             | 100%            | \$ 3,303           | \$                          | \$                | \$                  |                                  |               |                                   | \$ 3,700                                   |
| 77              | <b>Subdivision Applications</b>                      |                 |               |                             |           |                    |             |                |                |                 |                    |                             |                   |                     |                                  |               |                                   |  |
| 78              | Lot Line Adjustment                                  | Fee             | 2             | \$ 1,829                    | \$ 1,870  | 98%                | \$ 3,740    | \$ 3,658       | \$ 82          | 100%            | \$ 1,870           | \$ 3,740                    | \$ 82             | \$ -                |                                  |               |                                   | \$ 2,094                                   |
| 79              | Parcel Map   | Fee             | -             | \$ 2,389                    | \$ 2,495  | 96%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 2,495           | \$ -                        | \$ -              | \$ -                |                                  |               |                                   | \$ 2,794                                   |
| 80              | Parcel Map Extension                                 | Fee             | -             | \$ 1,109                    | \$ 1,115  | 99%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 1,115           | \$ -                        | \$ -              | \$ -                |                                  |               |                                   | \$ 1,248                                   |
| 81              | Parcel Map Amendment                                 | Fee             | -             | \$ 1,693                    | \$ 1,747  | 97%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 1,747           | \$ -                        | \$ -              | \$ -                |                                  |               |                                   | \$ 1,957                                   |
| 82              | Tentative Map 5-20 lots                              | Fee             | -             | \$ 7,688                    | \$ 8,418  | 91%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 8,418           | \$ -                        | \$ -              | \$ -                |                                  |               |                                   | \$ 9,428                                   |
| 83              | Tentative Map 21+ lots                               | Fee             | -             | \$ 12,339                   | \$ 14,904 | 83%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 14,904          | \$ -                        | \$ -              | \$ -                |                                  |               |                                   | \$ 16,170                                  |
| 84              | Tentative Map Extension                              | Fee             | -             | \$ 5,979                    | \$ 5,398  | 111%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 5,398           | \$ -                        | \$ -              | \$ -                |                                  |               |                                   | \$ 6,046                                   |
| 85              | Tentative Map Amendment                              | Fee             | -             | 25% of orig. fee            | policy    | n/a                | n/a         | n/a            | n/a            | 100%            | 25% of orig. fee   | n/a                         | n/a               | n/a                 |                                  |               |                                   | 25% of orig. fee                           |
| 86              | Map Extension - Tentative Map Amendment              | Fee             | -             | 25% of orig. fee            | policy    | n/a                | n/a         | n/a            | n/a            | 100%            | 25% of orig. fee   | n/a                         | n/a               | n/a                 |                                  |               |                                   |  |
| 87              | Map Extension - Parcel Map Extension                 | Fee             | -             | 25% of orig. fee            | policy    | n/a                | n/a         | n/a            | n/a            | 100%            | 25% of orig. fee   | n/a                         | n/a               | n/a                 |                                  |               |                                   |  |
| 88              | Map Extension - Parcel Map                           | Fee             | -             | \$ 3,563                    | \$ 3,828  | 93%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 3,828           | \$ -                        | \$ -              | \$ -                | 191                              | 153           | 115                               | \$ 4,288                                   |
| 89              | Map Extension - Parcel Map Amendment                 | Fee             | -             | 25% of orig. fee            | policy    | n/a                | n/a         | n/a            | n/a            | 100%            | 25% of orig. fee   | n/a                         | n/a               | n/a                 |                                  |               |                                   |  |
| 90              | Map Extension - Tentative Map 5-20 lots              | Fee             | -             | \$ 8,225                    | \$ 8,589  | 96%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 8,589           | \$ -                        | \$ -              | \$ -                | 429                              | 344           | 258                               | \$ 9,620                                   |
| 91              | Map Extension - Tentative Map 21+ lots               | Fee             | -             | \$ 13,573                   | \$ 8,589  | 158%               | \$ -        | \$ -           | \$ -           | 100%            | \$ 8,589           | \$ -                        | \$ -              | \$ -                | 429                              | 344           | 258                               | \$ 9,620                                   |
| 99              | Over the Counter Permit Review                       | NEW             | -             | \$ -                        | \$ 50     | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 50              | \$ -                        | \$ -              | \$ -                | 3                                | 2             | 2                                 | \$ 56                                      |
| 100             | Non-Entitlement Permit Review                        | NEW             | -             | \$ -                        | \$ 202    | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 202             | \$ -                        | \$ -              | \$ -                | 10                               | 8             | 6                                 | \$ 226                                     |
| 101             | Code Enforcement Review: Non-Compliance Penalty/Fine | NEW             | -             | \$ -                        | \$ 403    | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 403             | \$ -                        | \$ -              | \$ -                | 20                               | 16            | 12                                | \$ 452                                     |
| 102             | Mills Act - Application                              | NEW             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 193             | \$ -                        | \$ -              | \$ -                | 10                               | 8             | 6                                 | \$ 216                                     |
| 103             | Mills Act - Contract Preparation                     | NEW             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 772             | \$ -                        | \$ -              | \$ -                | 39                               | 31            | 23                                | \$ 865                                     |
| 104             | Mills Act - Contract Monitoring                      | NEW             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 772             | \$ -                        | \$ -              | \$ -                | 39                               | 31            | 23                                | \$ 865                                     |
| 105             | Notice of Exemption                                  | NEW             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 193             | \$ -                        | \$ -              | \$ -                | 10                               | 8             | 6                                 | \$ 216                                     |
| 106             | Minor Unit Plan Fee                                  | NEW             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 690             | \$ -                        | \$ -              | \$ -                | 35                               | 28            | 21                                | \$ 773                                     |
| 107             | Certificate of Appropriateness - Over-the-Counter    | NEW             | -             | \$ -                        | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%            | \$ 193             | \$ -                        | \$ -              | \$ -                | 10                               | 8             | 6                                 | \$ 216                                     |
| 108             | Abandoned Shopping Cart Prevention Plan              | Fee             | -             | \$ 1,806                    | \$ 2,325  | 78%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 2,325           | \$ -                        | \$ -              | \$ -                | 116                              | 93            | 70                                | \$ 2,604                                   |
| 109             | Modification of Shopping Cart Prevention Plan        | Fee             | -             | \$ 270                      | \$ 368    | 73%                | \$ -        | \$ -           | \$ -           | 100%            | \$ 368             | \$ -                        | \$ -              | \$ -                | 18                               | 15            | 11                                | \$ 412                                     |
| Total User Fees |  |                 |               |                             |           |                    | \$177,981   | \$130,170      | \$47,811       |                 | \$152,482          | \$21,452                    | \$26,359          |                     |                                  |               |                                   | \$170,683                                  |
| % of Full Cost  |  |                 |               |                             |           |                    |             | 73%            | 27%            |                 | 86%                | 16%                         | 15%               |                     |                                  |               |                                   |  |

User Fee Study Summary Sheet

City of Vallejo  
 Fire Department - Development-Related Services  
 FY 2018-19

| Fee # | Service Name   | Fee Description  | Annual Volume | Current Fee        | Full Cost | Current Recovery % | Annual Cost | Annual         |                |                             | Recovery Level | FY 2018-19 Recommended Fee with Surcharges | Annual            |                     |   | Notes | Notes   |
|-------|--|------------------|---------------|--------------------|-----------|--------------------|-------------|----------------|----------------|-----------------------------|----------------|--|-------------------|---------------------|---|-------|---|
|       |  |                  |               |                    |           |                    |             | Annual Revenue | Annual Subsidy | Annual Revenue <sup>2</sup> |                |  | Increased Revenue | Recommended Subsidy |   |       |   |
| 1     | <b>Plan Review and Inspection Services</b>   |                  |               |                    |           |                    |             |                |                |                             |                |  |                   |                     |   |       |   |
| 2     | Automatic fire extinguishing systems (non-sprinkler types)   | Fee              | 9             | \$ 729             | \$ 690    | 106%               | \$ 6,206    | \$ 6,561       | \$ (355)       | 100%                        | \$ 690         | \$ 6,206                                   | \$ (355)          | \$ -                |   |       |   |
| 3     | Fire alarm systems   | Fee              | 15            | \$ 598             | \$ 506    | 118%               | \$ 7,593    | \$ 8,970       | \$ (1,377)     | 100%                        | \$ 506         | \$ 7,593                                   | \$ (1,377)        | \$ -                | 1 |       | plus \$6 per device   |
| 4     | Installation of liquid petroleum gas tanks   | Fee              | 2             | \$ 454             | \$ 525    | 86%                | \$ 1,051    | \$ 908         | \$ 143         | 100%                        | \$ 525         | \$ 1,051                                   | \$ 143            | \$ -                |   |       |   |
| 5     | Installation of medical gas systems  | Fee              | 4             | \$ 454             | \$ 557    | 82%                | \$ 2,226    | \$ 1,816       | \$ 410         | 100%                        | \$ 557         | \$ 2,226                                   | \$ 410            | \$ -                |   |       |   |
| 6     | Installation of spray booths   | Fee              | 4             | \$ 729             | \$ 557    | 131%               | \$ 2,226    | \$ 2,916       | \$ (690)       | 100%                        | \$ 557         | \$ 2,226                                   | \$ (690)          | \$ -                |   |       |   |
| 7     | Installation of underground hazardous material storage tank  | Fee              | 4             | \$ 473             | \$ 642    | 74%                | \$ 2,569    | \$ 1,890       | \$ 679         | 100%                        | \$ 642         | \$ 2,569                                   | \$ 679            | \$ -                |   |       | Per Resolution No. 13-171 N.C.                              |
| 8     | Installation of aboveground hazardous material tank  | Fee              | 4             | \$ 378             | \$ 525    | 72%                | \$ 2,102    | \$ 1,512       | \$ 590         | 100%                        | \$ 525         | \$ 2,102                                   | \$ 590            | \$ -                |   |       | Per Resolution No. 13-171 N.C.                              |
| 9     | Site plan review, 1 - 5,000 sq ft  | Fee              | 58            | \$ 273             | \$ 690    | 40%                | \$ 39,994   | \$ 15,834      | \$ 24,160      | 50%                         | \$ 345         | \$ 20,010                                  | \$ 4,176          | \$ 19,984           |   |       |   |
| 9.5   | Site plan review, 5,001+ sq ft   | Fee              | 40            | \$ 273             | \$ 690    | 40%                | \$ 27,582   | \$ 10,920      | \$ 16,662      | 75%                         | \$ 517         | \$ 20,686                                  | \$ 9,766          | \$ 6,895            |   |       |   |
| 10    | Bell & Pull Stations in Residential Care Homes   | Fee              | 2             | \$ 273             | \$ 557    | 49%                | \$ 1,113    | \$ 546         | \$ 567         | 75%                         | \$ 418         | \$ 836                                     | \$ 290            | \$ 277              |   |       |   |
|       |  |                  |               | 25% of bldg pmt/pc |           |                    |             |                |                |                             | 25% of bldg    |  |                   |                     |   |       |   |
| 11    | New building plan review and Inspection  | Actual Cost      | 5             | \$ -               | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%                        | \$ -           | \$ -                                       | \$ -              | \$ -                | 2 |       | 25% of building permit/plan check fee                       |
| 12    | Building Fire flow requirement   | Fee              | 2             | \$ 273             | \$ 342    | 80%                | \$ 684      | \$ 546         | \$ 138         | 100%                        | \$ 342         | \$ 684                                     | \$ 138            | \$ -                |   |       |   |
| 13    | Monitoring equipment for sprinkler/alarm systems   | Fee              | 15            | \$ 273             | \$ 696    | 39%                | \$ 10,433   | \$ 4,095       | \$ 6,338       | 50%                         | \$ 348         | \$ 5,217                                   | \$ 1,122          | \$ 5,217            | 1 |       | plus \$6 per device   |
| 14    | Underground fire service installation  | Fee              | 6             | \$ 637             | \$ 690    | 92%                | \$ 4,137    | \$ 3,822       | \$ 315         | 100%                        | \$ 690         | \$ 4,137                                   | \$ 315            | \$ -                |   |       |   |
| 15    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications): a. NFPA 13/13R Systems (new install per riser) | Fee              | 20            | \$ 567             | \$ 759    | 75%                | \$ 15,376   | \$ 11,482      | \$ 3,895       | 75%                         | \$ 569         | \$ 11,522                                  | \$ 41             | \$ 3,854            | 1 |       | Per Resolution No. 13-171 N.C., Plus \$6 per sprinkler head |
| 16    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications):b. NFPA 13/13D Systems (new install per riser)  | Fee              | 20            | \$ 498             | \$ 683    | 73%                | \$ 13,839   | \$ 10,085      | \$ 3,754       | 75%                         | \$ 512         | \$ 10,368                                  | \$ 284            | \$ 3,471            | 1 |       | Per Resolution No. 13-171 N.C., Plus \$6 per sprinkler head |
| 17    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications):c. NFPA 13/13R Systems (tenant improvement)     | Fee              | 20            | \$ 357             | \$ 525    | 68%                | \$ 10,639   | \$ 7,229       | \$ 3,410       | 75%                         | \$ 394         | \$ 7,979                                   | \$ 749            | \$ 2,660            | 1 |       | Per Resolution No. 13-171 N.C., Plus \$6 per sprinkler head |
| 18    | Automatic Fire Sprinkler Systems (New Installation and/or Modifications):d. NFPA 13/13D Systems (tenant improvement)     | Fee              | 20            | \$ 274             | \$ 374    | 73%                | \$ 7,564    | \$ 5,549       | \$ 2,015       | 75%                         | \$ 281         | \$ 5,690                                   | \$ 142            | \$ 1,874            | 1 |       | Per Resolution No. 13-171 N.C., Plus \$6 per sprinkler head |
| 19    | Special After Hours Inspections  | Hourly; 2 hr min | 20            | \$ -               | \$ 164    | 0%                 | \$ 3,283    | \$ -           | \$ 3,283       | 100%                        | \$ 164         | \$ 3,283                                   | \$ 3,283          | \$ -                |   |       | Per Hour  |
| 20    | Sprinkler Water Flow Design Test   | Fee              | -             | \$ 557             | \$ -      | 0%                 | \$ -        | \$ -           | \$ -           | 100%                        | \$ 557         | \$ -                                       | \$ -              | \$ -                | 3 |       |   |