


VALLEJO FIRE DEPARTMENT MANUAL OF OPERATIONS

	Subject:		S.O.G # 2.1.3	
	Use of private vehicle's		Page 1 of 1	
	Volume:	Chapter:	Section:	
	2	1	3	
	Approved By:		Date Issued:	Revision Date:
Fire Chief Robertson		10/12/10		
Attachments:	Resources/Cross Reference:			
Purpose: To establish a guideline when using a private vehicle in station transfers.				

Procedure:

- A. If it becomes necessary to transfer a member of this department from one station to another for a twenty-four hour shift, it shall be the responsibility of the on Duty Chief to provide Fire Department transportation.
- B. If an individual member desires to use his/her private vehicle, he/she shall so advise the Duty Chief. Employees may use their private vehicles under the following conditions:
 - 1. He/she shall receive no reimbursement for miles traveled or any other expense caused by the use of his/her vehicle.
 - 2. The City shall be liable for any accidents which may occur through use of private vehicles if personnel are required to transfer stations.
- C. At no time will any member be required to use his/her own personal vehicle for on duty travel.